



The Lowcountry's Hometown.

TOWN COUNCIL REGULAR MEETING

Town Council Chambers, Moncks Corner Municipal
Complex, 118 Carolina Avenue
TUESDAY, FEBRUARY 20, 2024 at 6:00 PM

MINUTES

CALL TO ORDER

The regular meeting of the Town Council was called to order by Mayor Thomas J. Hamilton, Jr. at 6:00 p.m.

Present:

Mayor Thomas J. Hamilton, Jr.
Mayor Pro-Tem David A. Dennis, Jr.
Council Member DeWayne G. Kitts
Council Member James N. Law, Jr.
Council Member Latorie S. Lloyd
Council Member Chadwick D. Sweatman
Council Member James B. Ware, III

Staff Present:

James E. Brogdon, Town Attorney
Jeffrey V. Lord, Town Administrator
Marilyn M. Baker, Administrative Services Director/Clerk to Council
Justine H. Lovell, Finance Director
Rebecca T. Ellison, Recreation Director
R. Logan Faulkner, Public Service Director
Robert L. Gass, III, Fire Chief
Stephen G. Young, Police Chief
Lee W. Mixon, Jr., Police Captain
Justin S. Westbrook, Community Development Director
Rebecca Vetter, Business Development Manager
Mohamed A. Ibrahim, Technology Manager

INVOCATION

Invocation: Invocation was delivered by Pastor Tim Cook of Wassamassaw Baptist Church.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by Council Member Sweatman.

PRESENTATIONS

- Proclamation:** 2023 St. John's Christian Academy SCISA AA Varsity Boys State Champion Cross Country Team

Recreation Director Becky Ellison read the proclamation honoring the 2023 St. John's Christian Academy SCISA AA Varsity Boys State Champion Cross Country Team for their achievement. Mayor Hamilton presented them with a Proclamation and congratulated the Coach and Team.

- 2. Recognition:** 2023 St. John's Christian Academy SCISA North South Football Participants.

Recreation Director Becky Ellison recognized the participants of the North South Football, namely Jamon Hudson, Leonard Huxford, Shane Rusch, Jackson West and Drayton Dupree. She added that they were on the South Football Team and won 20 to 17.

- 3. Recognition:** 2023 St. John's Christian Academy SCISA Regional Volleyball Player of the Year.

Recreation Director Becky Ellison and Mayor Hamilton recognized and congratulated Chandler Cumbie as the 2023 St. John's Christian Academy SCISA Regional Volleyball Player of the Year.

- 4. Recognition:** Joanna Villeponteaux, 2023 St. John's Christian Academy, SCISA North South Volleyball Team Participant

Recreation Director Becky Ellison and Mayor Hamilton recognized and congratulated Joanna Villeponteaux as the 2023 St. John's Christian Academy, SCISA North South Volleyball Team Participant.

Director Ellison added that Britney Moss was the Coach for the Volleyball Teams.

APPROVAL OF MINUTES

- 5. Regular Meeting Minutes:** January 16, 2024

Motion made by Mayor Pro-Tem Dennis to approve the regular meeting minutes of January 16, 2024. Motion was seconded by Council Member Sweatman and approved unanimously as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Law, Council Member Kitts, Council Member Lloyd, Council Member Sweatman, Council Member Ware.

REPORTS

- 6. Mayor's Report:** Thomas J. Hamilton, Jr.

Mayor Hamilton reported the following:

On 01-23-2024 he attended the 1st Annual Martin Luther King breakfast hosted by the BCSD. They had some talented singers and gifted speakers.

On 01-29-2024 was the grand opening of Slim Chickens. Several Council Members attended to include David Dennis, Latoya Lloyd and Chad Sweatman. Also, several Town staff members were in attendance as well.

On 01-29-2024 he attended the wrap up luncheon for the Festival of Lights along with members of the Recreation Department,

On 02-06-2024 he attended the Hometown Legislative Conference in Columbia and on 02-07-2024 he attended Session A of the Municipal Elected Officials Institute.

On 02-12-2024 he attended the Charleston Area Transportation Study Policy Committee Meeting. They discussed current and future infrastructure improvements of the roads and bridges.

On 02-16-2024 he attended the Berkeley County Restore Center Meeting. This group brings all kinds of people and resources together to address the mental health, addiction, and homeless issues that affect our community.

The Town will be sponsoring the following upcoming events:

- Saturday, March 16th from 12 p.m. to 4 p.m., there will be a St. Patrick's Day Festival, "Let the Shenanigans Begin."
- Beginning the first Thursday in the months of February, March, and April, from 5:30 – 7:30 p.m. adult art classes will be held at the Train Depot.
- From January through the end of April, youth art classes will be held at the Train Depot on Monday, Tuesday, and Thursday from 3:30 to 5:30 p.m.
- The Farmer's Market will be held every Thursday, beginning with April 4th from 3:00 to 7:00 p.m. at the Market Pavilion.

Additionally, he reported that he met and talked with several of the Town's citizens and listened to their concerns about various issues concerning the Town. He addressed those issues through the appropriate channels. He added that his commitment is to ensure every citizen has a voice and their concerns are addressed.

7. Administrator's Report: Jeffrey V. Lord

Administrator Lord reported the following:

The Town received a PARD Grant sometime back to purchase 14 park benches and landscaping to go along the sidewalk paths at the Recreation Complex. Those will be put out soon.

Staff have been working to put more forms online on the website. Recently, we have added an online payment process for hospitality tax, waste carts, etc. Staff is also working on an online rental process for Town facilities such as the Train Depot and Market Pavilion.

The Town has contracted with Municode to begin the recodification process of the Town's code. This is an in-depth process and may take up to 20 months to complete.

NEW BUSINESS

- 8. Ordinance First Reading:** Consider the 2024 Update to the Town's Comprehensive Plan.

Community Development Director Justin Westbrook reported that staff and the Planning Commission has been working very closely with Kathryn Basha and Wyatt Stitely from the Berkeley, Charleston, Dorchester Council of Governments on updating the Town's Comprehensive Plan. The Town is required by State Law to do a full update of the Comprehensive Plan every 10 years with a minor update every 5 years. We are currently at the minor update phase, however with all the changes the Town has experienced in the last 5 years, Council and staff chose to move forward with a 10-year update. Wyatt Stitely with the COG gave Council a Power Point presentation of the Comprehensive Plan.

Motion made by Council Member Sweatman to approve the Comprehensive Plan for First Reading. Motion was seconded by Council Member Law and approved unanimously as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Law, Council Member Kitts, Council Member Lloyd, Council Member Sweatman, Council Member Ware.

- 9. Ordinance First Reading: This Ordinance was continued by the applicant.**

Consider an Annexation (AN-23-03) & Zoning Map Amendment request for 9.99 acres located on US Hwy 52 & Westbury Lane (181-00-01-024), Planned Development (PD) to allow for up to sixty-seven (67) dwelling units.

OLD BUSINESS

- 10. Ordinance Second Reading and Public Hearing: Ordinance No. 2024-01**

Consider a Conditional Zoning Map Amendment (CZ-23-03) request for five (5) parcels (123-00-06-057, -060, -061, -062 & -063) totaling 1.8 acres, located on Reid Hill Road, from C-2 (General Commercial) to CZ R-4 (Conditional Zoning-Multi-family Residential) to allow for up to forty-five (45) dwelling units.

Public Hearing: There were no comments from the Public.

Motion made by Council Member Jay to approve the request for five (5) (123-00-06-057, -060, -061, -062 & -063) totaling 1.8 acres, located on Reid Hill Road, from C-2 (General Commercial) to CZ R-4 (Conditional Zoning-Multi-family Residential) to allow for up to forty-five (45) dwelling units with conditions.

After some discussion, motion was seconded by Council Member Sweatman to approve this ordinance including an additional condition in the final document that the development will be gated with a powdered-coated fence installed around the perimeter of the project to match the design on the balconies. Motion was approved unanimously as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Law, Council Member Kitts, Council Member Lloyd, Council Member Sweatman, Council Member Ware.

PUBLIC INPUT – There were no comments from the public.

EXECUTIVE SESSION:

11. Council will go into executive session to discuss the following:

- To receive legal advice regarding the provision of Fire Service.
- Contractual matter pertaining to the Court.
- Negotiations related to a contractual matter regarding Recreation.

Motion was made by Council Member Law to go into executive session to receive legal advice regarding the provision of Fire Service, discuss a contractual matter pertaining to the Court and negotiations related to contractual matters regarding Recreation. Motion was seconded by Council Member Sweatman and unanimously approved as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Law, Council Member Lloyd, Council Member Kitts, Council Member Sweatman, Council Member Ware.

Out of Executive Session and Reconvene:

Motion was made by Mayor Pro-Tem Dennis to go out of executive session and to reconvene to the regular meeting of Council. Motion was seconded by Council Member Ware and unanimously approved as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Law, Council Member Lloyd, Council Member Kitts, Council Member Sweatman, Council Member Ware.

Mayor Hamilton reported that no action taken during the executive session.

12. Associate Judge Appointment:

Motion was made by Council Member Sweatman to appoint George B. Bishop, III to serve as an Associate Judge to the Town of Moncks Corner Municipal Court under a contract basis. Motion was seconded by Mayor Pro-Tem Dennis and approved unanimously as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Law, Council Member Lloyd, Council Member Kitts, Council Member Sweatman, Council Member Ware.

ADJOURNMENT

Motion was made by Council Member Law, seconded by Council Member Ware to adjourn the regular meeting of Council. Motion was approved unanimously as follows.

Voting Yea: Mayor Pro-Tem Dennis, Council Member Law, Council Member Lloyd, Council Member Kitts, Council Member Sweatman, Council Member Ware

The meeting was adjourned at 8:37 p.m.

A copy of this meeting's agenda was e-mailed to the Post and Courier, The Berkeley Independent, Live 5 News, Channel 4, Channel 2, and The News Journal Scene. As required, the agenda was posted on the Municipal Complex bulletin board and the Town Website at least 24 hours prior to the meeting.

Minutes Approved and Adopted:

Marilyn M. Baker/Clerk to Council

March 19, 2024

DATE

DRAFT