



TOWN COUNCIL REGULAR MEETING

Town Council Chambers, Moncks Corner Municipal
Complex, 118 Carolina Avenue
TUESDAY, MAY 16, 2023 at 6:00 PM

MINUTES

CALL TO ORDER

The regular meeting of the Town Council was called to order by Mayor Michael Locklear at 6:00 p.m.

Present:

Mayor Michael A. Locklear
Mayor Pro-Tem David A. Dennis, Jr.
Council Member DeWayne G. Kitts
Council Member James N. Law, Jr.
Council Member Latorie S. Lloyd
Council Member Chadwick D. Sweatman
Council Member James B. Ware, III

Staff Present:

John S. West, Town Attorney
Jeffrey V. Lord, Town Administrator
Marilyn M. Baker, Administrative Services Director/Clerk to Council
Justine H. Lovell, Finance Director
R. Logan Faulkner, Public Service Director
Mohamed A. Ibrahim, Technology Manager
Joseph S. Powell, Battalion Fire Chief
Justin S. Westbrook, Community Development Director
Stephen G. Young, Police Chief

Absent: Robert L. Gass, III, Fire Chief

Rebecca T. Ellison, Recreation Director

INVOCATION

Invocation was delivered by Jeremy Colley, Youth Pastor of The Grove Christian Church

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the American Flag was led by Council Member James B. Ware

PRESENTATIONS

- FY 2022 Audit Presentation:** Brenda Carroll, Audit Partner of The Baird Audit Group, LLC
Brenda Carroll of Lawhorn-Baird, CPA Group, LLC gave Council an overview of the Town's FY 2022 Annual Comprehensive Financial Report. This year's audit included a

single audit report of federal grant funds received by the Town. The Town is required to complete a single audit as a recipient of federal funds of \$750,000 or more to be in compliance with the requirements of the Office of Management and Budget (OMB)CFR §200.512. The Town received an unmodified opinion on the financial statements, which is the best the Town can receive.

Administrator Lord added that the Town has been the recipient of the Certificate of Achievement for Excellence in Financial Reporting through the Governmental Finance Officers Association for four years in a row. We will be applying for it again for the FY 2022 audit. He thanked staff for all of their hard work.

Mayor Locklear commended Administrator Lord, Justine Lovell, Town Finance Director, Marilyn Baker, Administrative Services Director/Clerk to Council, Department Heads and staff for a job well done.

APPROVAL OF MINUTES

2. Minutes: Regular Meeting of Council - April 18, 2023

Motion made by Mayor Pro-Tem Dennis to approve the regular meeting minutes of April 18, 2023. Motion was seconded by Council Member Sweatman and approved unanimously as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Kitts, Council Member Law, Council Member Lloyd, Council Member Sweatman, Council Member Ware.

REPORTS

3. Mayor's Report: Michael A. Locklear

Special Presentation: Senator Larry Grooms and Mayor Michael Locklear

Senator Larry Grooms presented a Resolution (Senate Bill 750) to Town Clerk, Marilyn M. Baker honoring her for 40 years of service with the Town of Moncks Corner. In addition, Mayor Locklear presented Mrs. Baker with the Key to the City. This was the first presented to anyone under his administration. She began her service with the Town on May 16, 1983. Mrs. Baker expressed her sincere appreciation to Senator Grooms, Mayor Locklear, Council Members and Administrator Lord for honoring her with such prestigious awards and recognition.

4. Administrator's Report: Jeffrey V. Lord

- Administrator Lord reported that Administrative Assistant Jennifer Burbage graduated from the Business License Officials Association.
- Police Chief Steve Young introduced Lee W. Mixon, Jr. as the newly hired Police Captain. Captain Mixon retired from the US Air Force as a Master Sergeant after 22 years of service. He gained experience in criminal investigations, leadership, and budget management. After his retirement he joined a local law enforcement agency where he served for 12 years. During his tenure there he gained experience in criminal operations, investigations, internal affairs, policy management, training and he was also the crisis communicator and

team leader. He has his Masters Degree in Criminal Justice at Charleston Southern and is currently pursuing his PhD.

- Community Development Director Justin Westbrook introduced Rebecca Vetter as the Town's new Business Development Manager. She has a background in banking, has worked with a lot of civic organizations. She will be able to help the Town in recruitment and retention of local businesses in Moncks Corner. She has a PhD in American History, Master's Degree in military history and a Bachelor of Arts.

NEW BUSINESS

5. **Grant Award Acceptance:** SC Rural Infrastructure Authority Grant Award in the amount of \$462,926 for Drainage Basin Improvements.

Administrator Lord reported that funds from the award will be used for drainage basin improvements in the Broughton Road, Read Street, Hill Street and Warren Street areas.

Motion was made by Mayor Pro-Tem Dennis to approve the above referenced SC Rural Infrastructure Authority Grant Award for drainage basin improvements. Motion was seconded by Council Member Kitts and approved unanimously as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Kitts, Council Member Law, Council Member Lloyd, Council Member Sweatman, Council Member Ware.

6. **Property Purchase and Sale Agreement:** Consideration to enter into a property purchase and sale agreement with SAKS & Company, Inc. for TMS#142-08-02-064 (.0741 Acres) and TMS#142-08-02-053 (5.558 Acres) in the amount of \$850,000 plus closing costs.

Motion was made by Council Member Law to approve the above referenced property purchase out of ARPA Funds. Motion was seconded by Council Member Sweatman and approved unanimously as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Kitts, Council Member Law, Council Member Lloyd, Council Member Sweatman, Council Member Ware.

OLD BUSINESS

7. **Second Reading and Public Hearing: Ordinance No. 2023-04**

An ordinance to annex real property located along Rembert C. Dennis Blvd., TMS#143-00-00-078 into the corporate limits of the Town of Moncks Corner, to reclassify said property from GC, General Commercial (Berkeley County) to TD, Transitional District (Moncks Corner), and to amend the official zoning map of the Town of Moncks Corner to so reflect.

Public Hearing: There were no comments from the public.

Motion was made by Council Member Sweatman to approve the above referenced Ordinance. Motion was seconded by Council Member Law and approved unanimously as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Kitts, Council Member Law, Council Member Lloyd, Council Member Sweatman, Council Member Ware.

8. Second Reading and Public Hearing: Ordinance No. 2023-05

An ordinance to amend Article 5 & Article 14 of the Zoning Ordinance of the Town of Moncks Corner

Public Hearing: There were no comments from the public.

Motion was made by Council Member Law to approve the above referenced Ordinance. Motion was seconded by Council Member Ware and approved unanimously as follows:

Voting Yea: Mayor Pro-Tem Dennis, Council Member Kitts, Council Member Law, Council Member Lloyd, Council Member Sweatman, Council Member Ware.

PUBLIC INPUT – There were no public comments

ADJOURNMENT

Motion was made by Council Member Law, seconded by Mayor Pro-Tem Dennis to adjourn the regular meeting of Council. The meeting was adjourned at 6:31 p.m. Motion was approved unanimously as follows.

Voting Yea: Mayor Pro-Tem Dennis, Council Member Kitts, Council Member Law, Council Member Lloyd, Council Member Sweatman, Council Member Ware.

A copy of this meeting's agenda was e-mailed to the Post and Courier, The Berkeley Independent, Live 5 News, Channel 4, Channel 2, and The News Journal Scene. As required, the agenda was posted on the Municipal Complex bulletin board and Town Website at least 24 hours prior to the meeting.

Minutes Approved and Adopted:

Marilyn M. Baker/Clerk to Council

June 20, 2023

DATE