

City of Moberly City Council Agenda Summary

Agenda Number: _____
 Department: Finance
 Date: October 20, 2025

Agenda Item: Communication Of New Water Office Policies To The City Council.

Summary: The Finance Director has written new policies to standardize operations in the utility billing office. These policies are meant to ensure standard treatment of customers and common situations, as well as day-to-day operations. Some of these policies have already been implemented, like cash handling and sewer adjustments. These policies will be reviewed annually for needed updates. They will also be adjusted as necessary as department needs change.

The policies will be posted to the utility page of the city’s website, so they are available to all customers.

Recommended

Action: Informational item only. Not moving this forward to the next meeting.

Fund Name: No fund associated

Account Number: No account associated

Available Budget \$: No funds expended

ATTACHMENTS:		Roll Call	Aye	Nay
<input type="checkbox"/> Memo	<input type="checkbox"/> Council Minutes	Mayor		
<input checked="" type="checkbox"/> Staff Report	<input type="checkbox"/> Proposed Ordinance	M__ S__ Lucas	___	___
<input type="checkbox"/> Correspondence	<input type="checkbox"/> Proposed Resolution			
<input type="checkbox"/> Bid Tabulation	<input type="checkbox"/> Attorney’s Report	Council Member		
<input type="checkbox"/> P/C Recommendation	<input type="checkbox"/> Petition	M__ S__ Kimmons	___	___
<input type="checkbox"/> P/C Minutes	<input type="checkbox"/> Contract	M__ S__ McKeown	___	___
<input type="checkbox"/> Application	<input type="checkbox"/> Budget Amendment	M__ S__ Graff	___	___
<input type="checkbox"/> Citizen	<input type="checkbox"/> Legal Notice	M__ S__ Skubic	___	___
<input type="checkbox"/> Consultant Report	<input type="checkbox"/> Other_____		Passed	Failed