



Moberly Area Chamber of Commerce
211 West Reed Street | Moberly, MO 65270
phone 660.263.6070 | fax 660.263.9443
www.MoberlyChamber.com

Dear Mr. Thompson & Moberly City Council:

On behalf of the Moberly Area Chamber of Commerce, we are seeking permission:

- Request closure of the following locations on Saturday, December 13, 2025, from 6am-4pm for Mid-Missouri's Christmas Festival
 - North Sturgeon St from Coates St and Rollins St
 - Parking lot behind City Hall
 - Depot Parking lot
 - Alley in-between City Hall & the Moberly parks and Recreation
- Hold a Christmas Parade on Saturday, December 13, 2025, at 3pm starting on Reed Street at Depot Park and heading West, disbanding at Johnson St.
- To lift public consumption of alcohol for Moberly's Christmas Festival starting on Saturday, December 13, 2025, in Downtown Moberly from 10:00 am-10:00 pm
- Requesting the usage of the Fennel Complex indoor and outdoor space at 315 North Clark Street on Friday, December 12, 2025, at 5:00pm through Saturday, December 13, 2025, at 10:00pm
- Requesting usage of the parking spaces on the 100-500 blocks of W Reed Street, the parking spaces of North Clark Street, N Williams Street, N 4th Street and N 4th Street starting on Friday, December 12 at 5:00pm through Saturday, December 13, 2025, until 10:00pm to allow for mobile food trucks, trailers & vendor parking
- Request to use the parking lot at Moberly Parks & Recreation on Friday, December 12, 2025, at 5:00pm through Saturday, December 13rd 2025 at 10:00pm
- Hang the season's greetings sign on the pedestrian bridge for the holiday season

This event had around 10,000 people in attendance in 2024 and included pop-up vendors, a parade, horse drawn carriage rides, pictures with Santa, and Mayor's Tree Lighting.

Lifting public consumption will allow our downtown restaurants and licensed alcohol vendors to sell alcoholic drinks to event attendees to carry with them during the event. Each person will have a designated wristband to showcase that they are 21 years and older.

If the City of Moberly (or a specific department) would prefer adjustments to this request the event planning committee is open to that feedback. If any specific department has additional questions or would like to meet directly with the planning committee, please contact Maranda Dollich by email director@moberlychamber.com or phone 660.263.6070.

Thank you for your time and consideration.

Sincerely,

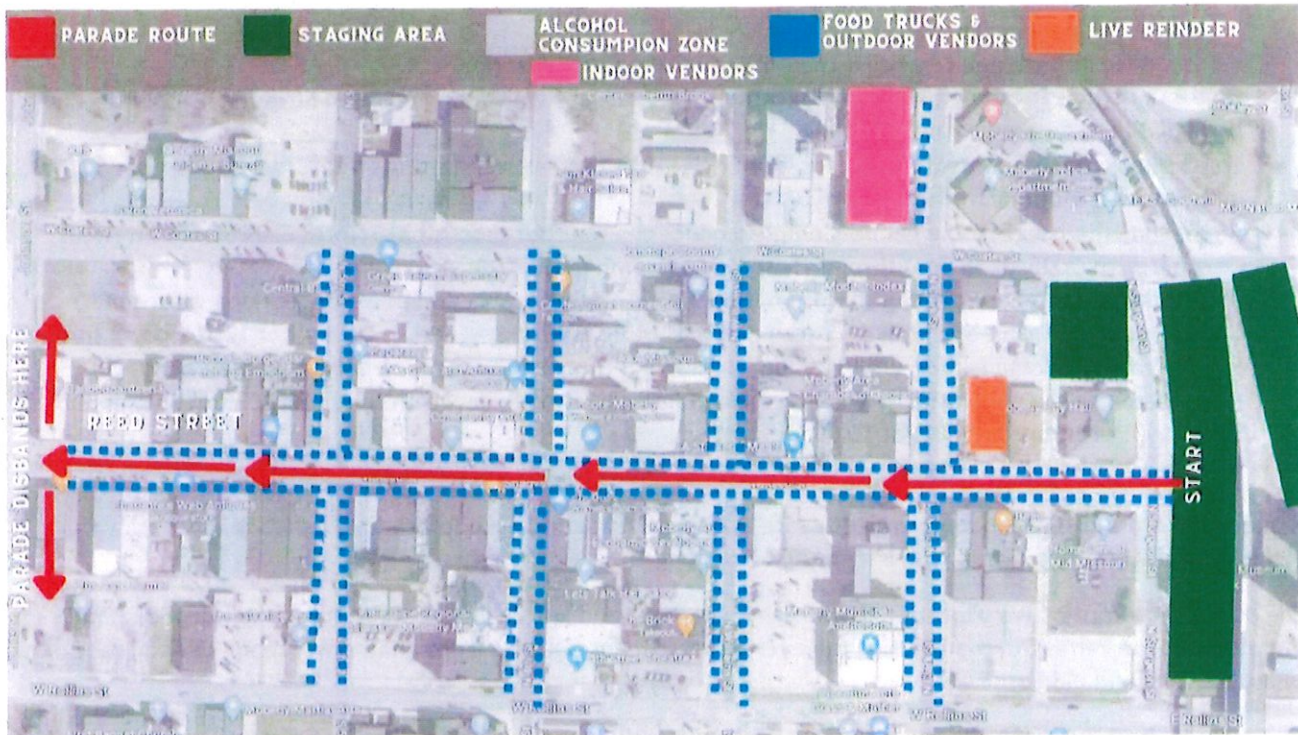
A handwritten signature in blue ink that reads "Maranda Dollich".

Maranda Dollich

Executive Director – Moberly Area Chamber of Commerce

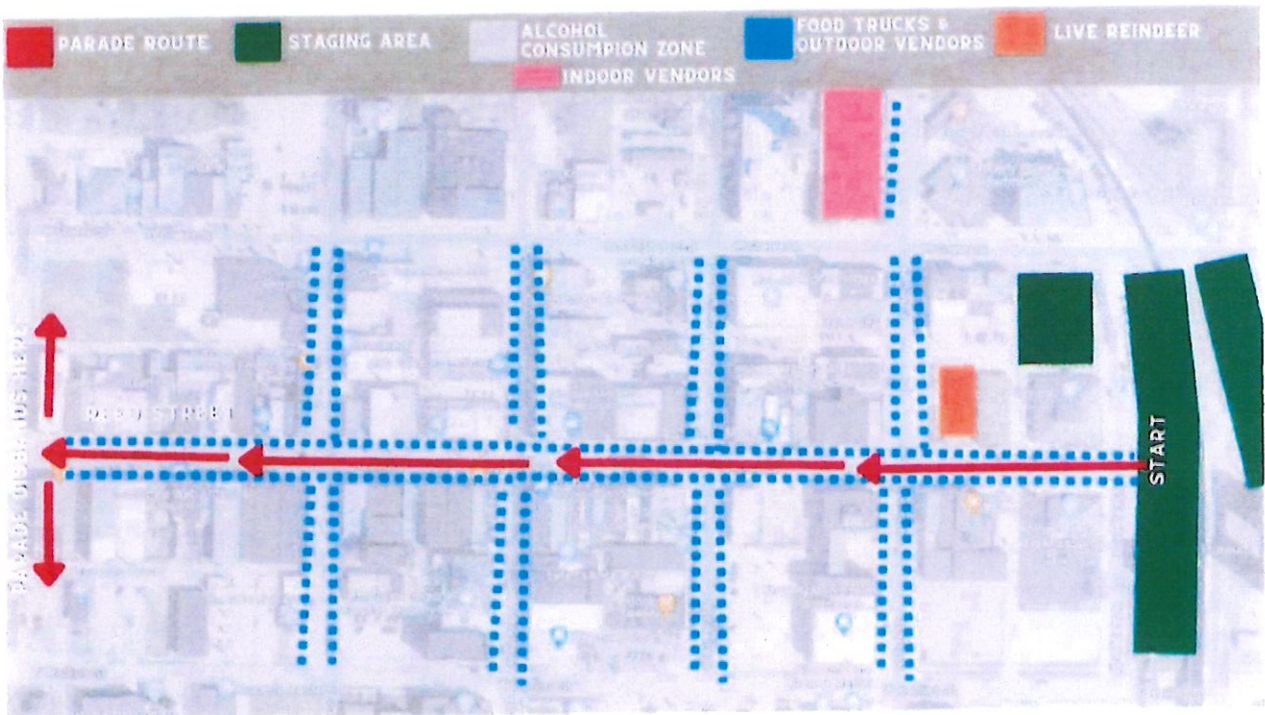


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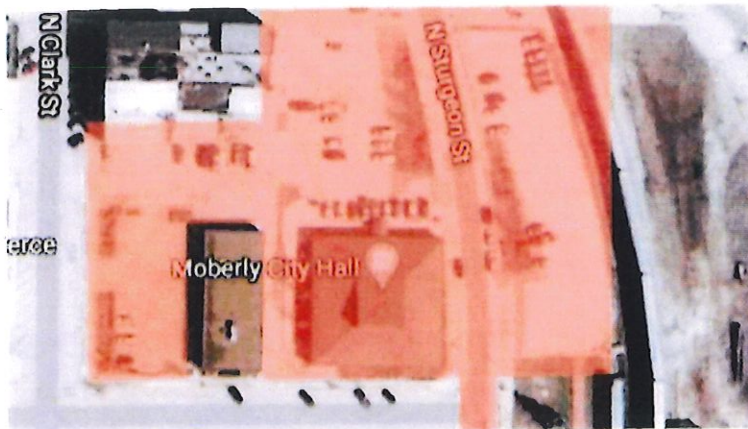




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Orange area where we are requesting closure



Submit completed form with
any attachments to:
Moberly Police Department
ATTN: Chief of Police

APPLICATION FOR PARADE PERMIT
City of Moberly, Missouri

Date: 5/20/2025

1. Organization/Agency requesting permit: Moberly Area Chamber of Commerce
2. Name of Person making Application: Maranda Dollich
Contact Person: Maranda Dollich Phone: 660-263-6070
3. Date of Parade: Saturday, December 13, 2025 Start Time: 3 P.M. _____
4. Staging Area: In the Depot Park parking lot & in the parking lot behind City Hall.
5. Approximate Number of Units Participating in Parade:
A. Bands _____ D. Foot Units _____
B. Motorized Units _____ E. Animal Units _____
C. Floats _____ F. Others _____
Total Number of Units: 30-50, approximately
6. Parade Route and ending point: Parade staging at City Hall Parking Lot, Depot Park Parking Lot & HomeCare Parking Lot. Parade Floats Begin at City Hall. Head West on Reed to Johnson, Disband at Johnson.
7. Will organization or parade participants be dispersing any items during the parade? Yes No If yes, what? _____
8. Will organization or agency furnish personnel to assist the police with security or traffic along the parade route? Yes No If so, how many? _____
9. Have read and agree to the rules outlined in the parade permit. Yes No
10. Signature of Applicant: Maranda Dollich
11. Approved: Disapproved _____
12. By authority of: Bobby Calvert Date 5/21/25
(Chief of Police)

City of Moberly, Missouri

PARADE PERMIT

1. Consumption of alcoholic beverages is prohibited.
2. No parade vehicles may be operated at excessive speeds or so operated as to break traction.
3. No parade vehicles may be operated any closer than five feet from a parked car or curb.
4. No dangerous objects will be thrown into a crowd by parade participants.
5. No parade participant shall appear in a state of nudity.
6. No parade participant shall conduct themselves in such a way so as to threaten, curse or offend any other person.
7. Parade participants shall be responsible for clean up after the termination of the parade activities.
8. If required by the Chief of Police, parade participants shall provide security personnel to assist the police in supervising the parade.
9. The parade should substantially follow the approved parade route as submitted and approved through the issuance of the parade permit.
10. Upon request of the Chief of Police, police officer or other authorized security officer, any parade participant shall remove himself or herself from the parade.

Special Requirements

Children running out to retrieve candy or other items thrown by parade participants pose a very dangerous situation. Due to concern for their safety the following restriction on the manner in which items are thrown is required:

1. The throwing of any objects (i.e., candy, balloons, coupons, stickers, fliers, etc.) from a moving unit within the parade is prohibited unless such unit has a minimum of two people (one on each side) assigned to ensure that objects thrown from the unit fall within an area of safety and not an area that would lure the children into the path of the parade units.