



Public Works Department
101 Old Plantersville Rd.
Montgomery, TX 77316
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Monthly Report for August 2022

Water

- Completed monthly cutoff list for nonpayment.
- Completed monthly leak notification door hangers.
- Completed monthly meter verification list.
- Completed monthly check of idle meter list for consumption. No issues were found.
- Replaced A/C window unit in Water Well 2 and Water Well 3 control rooms.
- Raised meter box for 222 Little Dog Dr.
- Activated/deactivated 6 water accounts.
- Completed 13 work orders for endpoint maintenance issues.
- Completed 4 work orders for water leaks.
- Completed 8 work orders for miscellaneous water issues.
- Completed 6 work orders for water taps.

Wastewater

- Completed 4 work order for sewer taps.
- Completed 4 work orders for sewer-stop up.

Streets/Drainage/ROW

- Completed 2 work orders for Street ROW – Ditch/Drainage.
- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary.
- Removed fallen tree from Martin Luther King Dr.
- Trimmed limbs blocking speed limit sign on Eva @ Cemetery St.
- Trimmed limbs near Stewart St. & Houston St. around stop sign.
- Reinstalled stop sign on Clepper @ Bessie Price Owen.
- Installed dead end sign on Simonton St. @ Liberty.
- Installed culvert at 515 Simonton St.
- Flail mowed Lonestar Estates easement for cleaning and televising project.

Building/Facility/Vehicle/Equipment Maintenance

- Conducted weekly Safety Inspection Reports.
- Completed monthly light bulb check at all facilities.
- Completed items for weed patrol.
- Delivered cases of water to City Hall as requested.
- Completed weekly cleaning of Community Center.
- Completed weekly pre-trip inspections of crew trucks.
- Completed monthly check of all irrigation systems and made repairs as necessary.



- Completed 12 work orders for general-City Hall maintenance.
- Replaced office doors at Public Works office.
- Created office for future Recreation and Events Specialist.
- Replaced Tire on PW-1501.
- State safety inspection performed PW-1502.
- Replaced idler pulley and tensioner pulley on PW-1501.
- Replaced shift linkage on PW-1301.
- Replaced hydraulic tank and fluid on PW-1502.
- Replaced battery in PD door at City Hall.
- Installed new flooring in Public Works office.
- Purchased new and improved movie night equipment through MEDC funding. Previous equipment was borrowed from residents.

Parks/Recreation

- Treated Community Center for ants.
- Trimmed pecan tree branches near Hulon House roof.
- Sanded and sealed floorboards in Arnold Simonton House. Installed floor protector to prevent future damage.
- Repaired red swing at Cedar Brake Park.
- Repaired storage door in Hulon House.
- Repaired floorboard on front porch at Hulon House.
- Replaced trim on Hulon House column.
- Repaired handrail post on Hulon House.
- Replaced post and reset concrete at Fernland Park.
- Trimmed limbs at Fernland Park.
- Repaired rail fence at Fernland Park.
- Repaired ceiling tile and light at Community Center.
- Replaced Kiddie Cushion at Cedar Brake Park.
- Posted all park reservation notices.
- Completed 37 work orders for maintenance-parks issues.
- M/W/F cleaning of all restrooms and grounds.
- Fernland docents reported 410 visitors and provided 43 tours for the month.

General

- Delivered 1 concrete goat.
- Attended Department Head meeting.
- Completed 25 work orders for maintenance-general issues.
- Completed monthly safety meeting with department and safety officer.
- Attended bi-weekly conference calls with utility operator and engineer.
- Attended weekly Catch-up Meetings with Interim City Administrator and WGA.
- Attended Capital Projects Fund Discussion; Microsoft Teams Meeting.
- Attended Water & Sewer Capital Projects Budget Meeting.
- Attended Pre-construction Meeting for Clepper sidewalks project.
- Attended Parks Advisory Committee Meeting.
- Posted on website and social media re:Parks Advisory Committee Member.
- Attended Budget Workshops.

