



101 OLD PLANTERSVILLE ROAD, MONTGOMERY, TEXAS 77316

Telephone: (936) 597-6434

Public Works Department

Monthly Report for February 2023

Water

- Completed monthly cutoff list for nonpayment.
- Completed monthly leak notification door hangers.
- Completed monthly meter verification list.
- Completed monthly check of idle meter list for consumption. No issues were found.
- Activated/deactivated 4 water accounts.
- Completed 18 work orders for endpoint maintenance issues.
- Completed 2 work orders for water leaks.
- Completed 16 work orders for miscellaneous water issues.
- Completed 10 work orders for water taps.
- Repaired leak on Peninsula Point Drive.
- Participated in courtesy visit to resident at 22654 W FM 1097 to locate leak.
- Replaced phone line, installed pressure regulator on old cooling tower, and replaced pressure gauges on old and new cooling towers.
- Installed casing and new waterline at FM 1097 and Buffalo Springs.

Wastewater

- Completed 10 work orders for sewer taps.
- Completed 1 work orders for sewer-stop up.
- Replaced manhole ring and lid in front of Ransoms.

Streets/Drainage/ROW

- Completed 5 work order for Street ROW – Ditch/Drainage.
- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary.
- Completed items for weed patrol.
- Prepared edge of street around curve for sidewalk contractor on Bessie Price Owen.
- Installed traffic buttons around inside curve on Bessie Price Owen.
- Installed orange fencing around 2 sinkholes on Flagship.
- Installed large rip rap in eroding ditch south side of MLK.
- Cleaned out debris from in front of culvert going under Liberty at MLK.
- Backfilled around concrete on valves at Buffalo Springs and FM 1097.
- Removed fallen limb from Jenny Adams lot.



Building/Facility/Vehicle/Equipment Maintenance

- Conducted weekly Safety Inspection Reports.
- Completed monthly light bulb check at all facilities.
- Delivered cases of water to City Hall as requested.
- Completed weekly cleaning of Community Center.
- Completed weekly pre-trip inspections of crew trucks.
- Completed monthly check of all irrigation systems and made repairs as necessary.
- Completed 8 work orders for general-City Hall maintenance.
- Replaced 4 pin wiring connector on PW1502 (Dump trailer).
- Assisted PD with speed trailer tire and investigate issue with message board trailer.
- Performed inspection of one AED at City Hall and in all crew trucks.
- Replaced light bulbs inside City Hall, Community Center, and Fernland Park.
- Assisted Code Enforcement Officer with air for tires.
- Repaired roof leak at City Hall.
- Replaced chair mats in Finance office.
- Repaired circulating fan in Men's Restroom at City Hall.
- Installed stickers on generators at Water Plant 3.
- Hauled scrap to Texas Port Recycling.

Parks/Recreation

- Posted all park reservation notices.
- Completed 30 work orders for maintenance-parks issues.
- M/W/F cleaning of all restrooms and grounds.
- Fernland docents reported 753 visitors and provided 64 tours for the month.
- Setup and cleanup of the Lone Star Street Dance.
- Setup and cleanup of the Texas Flag Celebration and contest.
- Checked for wasps at Fernland Park.
- Repaired water leak at Memory Park.
- Completed repair to backflow and placed a box over it at Memory Park.
- Picked up mulch and delivered to Memory Park for Rotary Club.
- Repainted city park bollards.
- Replaced meter box along asphalt path at Memory Park.
- Repaired irrigation at Memory Park.
- Replaced kiddie cushion at Homecoming Park playground.
- Delivered, picked up, and emptied dump trailer at Memory Park for Rotary Club.
- Prepared for Spring Break Camp.
- Picked up and delivered limestone pallet to Memory Park for Rotary Club.
- Removed Distrix beacons and replaced with new signage for historic sites.



General

- Attended Leadership Team meetings.
- Completed 16 work orders for maintenance-general issues.
- Completed monthly safety meeting with department and safety officer.
- Attended bi-weekly conference calls with utility operator and engineer.
- Burned burn pile at WWTP#1.
- Attended the Music & Mudbugs Festival Planning Meeting.
- Attended Live 2 Lead training.
- Attended Cooling Tower Operations meeting.
- Attended 2023 Montgomery County Hazard Mitigation Plan meeting.
- Met Insurance Appraiser with Dry-Tex at 213 Prairie.

