

Crime Control and Prevention District  
**AGENDA REPORT**

<b>Meeting Date:</b> 08/25/2025	<b>Budgeted Amount:</b> N/A
<b>Department:</b> Administration	<b>Prepared By:</b> Ruby Beaven

**Subject**

Consideration and possible action on changing the meeting schedule from monthly to quarterly, with sessions held on the last Monday of January, April, July, and October at 6:00 p.m.

**Recommendation**

Staff recommend shifting the meeting schedule from monthly to quarterly, with sessions held on the last Monday of January, April, July, and October.

**Discussion**

CCPD Bylaws, Article V: Meetings, Section 1. Notice of Meetings. (a) regular meetings shall be held at such times and places as shall be designated by the Board. Special meetings of the District shall be held whenever called by the president or by majority of the directors.

Changing meeting frequency from monthly to quarterly, can improve efficiency by reducing meetings until administratively necessary. Recommendation is to shift the schedule for the last Monday in January, April, July, and October. This approach will help avoid the year-end holiday period and eliminate the need to cancel or reschedule meetings. This transition will still allow for flexibility to schedule additional meetings if the need arises.

If approved, the next meeting will be October 27, 2025, at 6:00 p.m.

**Approved By**

City Administrator	Brent Walker	Date: 08/13/2025
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