



101 OLD PLANTERSVILLE ROAD, MONTGOMERY, TEXAS 77316

Telephone: (936) 597-6434

Public Works Department

Monthly Report for June 2024

Water

- Completed monthly cutoff list for nonpayment.
- Completed monthly leak notification door hangers.
- Completed monthly meter verification list.
- Completed monthly check of idle meter list for consumption. One issue was found.
- Completed 11 work orders for activate/deactivate service.
- Completed 6 work orders for endpoint maintenance issues.
- Completed 3 work orders for water leaks.
- Completed 16 work orders for miscellaneous water issues.
- Completed 4 work orders for water taps.
- Assisted customers with location of leak near water meter on Eva St.
- Replaced meter boxes on Peninsula Point Dr.
- Assisted resident turning water back on following leak repair on MLK.
- Assisted fire protection system flow test on two fire hydrants located in front of McCoy's and Lupe Tortilla.
- Replaced A-box for inline gate valve at FM 1097 @ Atkins Creek.
- Replaced meter box with street grade box on Liberty.
- Discussed high water bill detailing how irrigation system and leaks affect water bill with resident in Buffalo Crossing.
- Replaced blowoff at WWTP#2.
- Discussed water leak with resident on Nathanael Court.
- 2023 CCR was sent to all customers 6/26/2024.

Wastewater

- Completed 4 work orders for sewer taps.
- Discussed with business owner potential cleanout repair on Caroline.

Streets/Drainage/ROW

- Completed 2 work orders for Street ROW – Ditch/Drainage.
- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary.
- Completed items for weed patrol.
- Reset speed limit sign on CB Stewart.
- Replaced finials on Lonestar Bend @ Minero and CB Stewart @ Buffalo Crossing.
- Readjusted street sign to face the correct direction on CB Stewart @ Buffalo Springs.

PUBLIC WORKS

FIRST RESPONDER

- Remove debris including leaves, twigs, and trash from ditches on Baja, McGinnis, and MLK.
- Repaired 2 potholes on Buffalo Spring Dr.
- Flail mowed wooded area on Bessie Price Owen to prepare for leak repair.

Building/Facility/Vehicle/Equipment Maintenance

- Conducted weekly Safety Inspection Reports.
- Completed monthly light bulb check at all facilities.
- Completed weekly cleaning of Community Center.
- Completed weekly pre-trip inspections of crew trucks.
- Completed monthly check of all irrigation systems and made repairs as necessary.
- Completed 11 work orders for general-City Hall maintenance.
- Replaced 1 lightbulb and lens in conference room and repaired a light for court.
- Assembled podium for PD.
- Treated wasp nest and washed exterior windows at City Hall.
- Repair toilet handle at City Hall and one at Community Center.
- Removed dead tree on Simonton per resident request.
- Discussed tree limb removal options with homeowner on Community Center Rd.
- Replaced a photocell to a decorative light pole on McCown.
- Removed tree debris throughout town following storm.
- Painted “No Parking” on Pond at Consolidated building.
- Removed storm debris in the right of way on Prairie.
- Replaced trailer lights with LED’s on PW1503.

Parks/Recreation

- Posted all park reservation notices.
- Completed 34 work orders for maintenance-parks issues.
- M/W/F cleaning of all restrooms and grounds.
- Fernland docents reported 514 visitors and provided 51 tours for the month.
- Painted bollards at Community Center.
- Check for wasps throughout entire park at Fernland Historical Park.
- Repair two broken windowpanes in the window next to the chimney in Fernland Historical Park’s Crane Cabin.
- Delivered, retrieved, and emptied trailer for Lake Conroe Rotary Club’s Memory Park workday.
- Cut down and removed dead pine tree at Homecoming Park.
- Removed limb from Fernland Historical Park and a Bois d’Arc tree limb from Cedar Brake Park.
- Replaced plexiglass in a frame, and relocated small sofa in Fernland Historical Park’s Hulon House.
- Replaced broken light pole at Cedar Brake Park.
- Repaired leak on restroom meter at Homecoming Park.
- Replaced metal crossbar on the inside of the parlor plexiglass at the Fernland Historical Park Hulon House.

General

- Attended weekly Leadership Team meetings.
- Completed 8 work orders for maintenance-general issues.
- Completed monthly safety meeting with department and safety officer.
- Attended bi-weekly conference calls with utility operator and engineer.
- Completed Heavy Trash Weekend for this quarter.
- Attended PW GIS App review.
- Participated in COM & TXDOT HOU Bi-annual Coordination Meeting.
- Attended SH105 CSF0338 02-032 COM One on One Meeting.
- Attended Atkins Creek meeting with TXDOT.
- Attended Montgomery Water Party meeting.

