



101 OLD PLANTERSVILLE ROAD, MONTGOMERY, TEXAS 77316

Telephone: (936) 597-6434

Public Works Department

Monthly Report for January 2025

Water

- Completed monthly cutoff list for nonpayment.
- Completed monthly leak notification door hangers.
- Completed monthly meter verification list.
- Completed monthly check of idle meter list for consumption. No issues were found.
- Completed 13 work orders for activate/deactivate service.
- Completed 5 work orders for endpoint maintenance issues.
- Completed 2 work orders for water leaks.
- Completed 27 work orders for miscellaneous water issues.
- Completed 0 work orders for water taps.
- Completed fence for Water Well #5 (previously the site of Well #2).
- Replaced window unit AC at Well #3.
- Assisted resident following freeze on Little Dog Drive.
- Assisted MCESD2 with fire hydrant leak.
- Assisted resident on Simonton with water meter and leak.
- Replaced gasket on hydrant meter on Old Plantersville Rd and Rankin.
- Assisted resident on Brock's Lane with potential leak.
- Installed isolation valve at PW Office.
- Assisted developers locate water meter on Amber Falls.
- Lowered meter box in ditch on Liberty for business.
- Pumped down vault on FM 1097 to check for leaks.
- Assisted resident on Powell with water issue.
- Moved hydrant meter for contractor on Womack and Old Plantersville Rd.

Wastewater

- Completed 0 work order for sewer taps.
- Completed 3 work orders for sewer-stop up.
- Hays cleared line on Terra Vista Circle to resolve backup issue.
- Discussed backup on Kings Lane.
- Discussed 4" pvc pipes in yards on Dina Lane with residents.



Streets/Drainage/ROW

- Completed 5 work orders for Street ROW – Ditch/Drainage.
- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary.
- Completed items for weed patrol.
- Removed 2 large logs from roadway and sidewalk in front of the post office.
- Re-hang the streetsign at Buffalo Springs and CB Stewart.
- Changed the speed limit sign on N. Buffalo Springs Drive north of Eva to 30 MPH to match other signs on the same street.
- Removed excess dirt in ditch in front of business on Liberty.
- Completed repair on MLK from leak.
- Removed debris from roadside on SH 105 at FM2854.
- Rehung speed bump sign on Old Plantersville at Womack to display correctly.
- Replaced lower bracket on speed limit sign on Prairie.
- Filled pothole in southbound lane at intersection of SH 105 and CB Stewart, McCown and John Butler, Community Center Dr at bend, and the Waterstone entrance as well as north of the bridge.

Building/Facility/Vehicle/Equipment Maintenance

- Conducted weekly Safety Inspection Reports.
- Completed monthly light bulb check at all facilities.
- Delivered cases of water to City Hall as requested.
- Completed weekly cleaning of Community Center.
- Completed weekly pre-trip inspections of crew trucks.
- Completed monthly check of all irrigation systems and made repairs as necessary.
- Completed 11 work orders for general-City Hall maintenance.
- Completed removal of all Christmas decorations throughout town.
- Replaced batteries to all electronic door locks.
- Replaced locks on file cabinet for City Secretary.
- Repaired sink at City Hall.
- Replaced ballast in Code Enforcement office.
- Insulated exposed water lines in the City Hall attic.
- Installed 3 bracket mounts for PD.
- Adjusted tension on front glass door at City Hall.
- Setup and disassembled tables, etc. for luncheon on 1/31/2025.
- Remove fallen trees and branches at Welcome Sign, lot next to Nat Davis lot, City Hall, and Cedar Brake Park.
- Installed new hose reel at Community Center and PW Office.
- Performed maintenance on driveway at WWTP#2 with box blade.
- Completed fence for Water Plant 2.
- Changed oil and filter on PW1801.
- Replaced belts on PW1701.
- Setup and dismantled tables and chairs for Mayor's State of the City discussion at the Community Center.
- Re-wired zones 2, 8, and 10 at City Hall.
- Completed final freeze preparations at WWTP#2.

Parks/Recreation

- Posted all park reservation notices.
- Completed 30 work orders for maintenance-parks issues.
- M/W/F cleaning of all restrooms and grounds.
- Fernland docents reported 422 visitors and provided 24 tours for the month.
- Moved Christmas trees in Arnold Simonton House, Hulon House, and Crane Cabin.



- Moved shelf and discarded trash in storage room at Fernland.
- Checked lighting in restroom and supply closet at Fernland Historical Park.
- Disposed of cardboard boxes at Simonton House and rehung expansion and brown curtain from the front porch, rehung expansion rod with brown curtain between brick and dry wall left of fireplace to conceal Christmas tree.
- Vacuumed floors and moved sewing machine in bedroom to parlor in Hulon House.
- Removed large plant in landscape bed near the porch of the Arnold Simonton House.
- Delivered and retrieved trailer for Lake Conroe Rotary Club at Memory Park.
- Replaced air filters at Community Center, Fernland Park, and PW Office.
- Repaired drinking fountain water leak at Cedar Brake Park.

General

- Attended weekly Leadership Team meetings.
- Completed 11 work orders for maintenance-general issues.
- Completed monthly safety meeting with department and safety officer.
- Attended bi-weekly conference calls with utility operator and engineer.
- Attended APWA AI Summit Conference.
- Attended Everbridge meeting.
- Attended Marketing and Website meeting.

