

Montgomery Planning and Zoning Commission
AGENDA REPORT

Meeting Date: 06/03/2025	Budgeted Amount: NONE
Department: Administration	Prepared By: Corinne Tilley

Subject

Consideration and possible action regarding follow up documents submitted in support of the approved installation of a roof over the existing patio area located at 14335 Liberty Street in the Historic Preservation District.

Discussion

14335 Liberty Street is located in the B-Commercial Zoning District and the Historical Preservation District.

On May 6, 2025, the Planning and Zoning Commission approved the installation of a permanent roof over the existing patio area, subject to the following conditions:

1. obtain appropriate building and trade permits.
2. provide the thickness of the roof material - specs (proposed 18x24)
3. roof doesn't extend beyond the existing; no gutters proposed at this time
4. submit updated drawings of the front porch
5. hard-mounted lighting will be installed on the underside of the structure, with no draping except for seasonal purposes.
6. ensure that roof drainage is managed effectively to prevent safety hazards on the property and to minimize any new issues with neighboring properties.

Follow-up:

1. The necessary building and trade permits will be obtained prior to the commencement of any work.
2. The proposed roof material specifications have been submitted (attached).
3. Compliance with this condition will be verified during the site inspection.
4. The updated drawings of the front porch have been submitted (attached).
5. Compliance with this condition will be verified during the site inspection.
6. Compliance with this condition will be verified during the site inspection.

Note: Plans have not yet been formally reviewed by the City Building Official.

Recommendation

Staff supports approval of this project provided that the final implementation and upon site inspection, remains true to the intent outlined by the Planning and Zoning Commission. Any deviations from the approved plan must be submitted to the Planning and Zoning Commission for review.

Approved By

City Secretary & Director of Administrative Services	Ruby Beaven	Date: 05/28/2025
Interim City Administrator & Police Chief	Anthony Solomon	Date: 05/28/2025