



Public Works Department
101 Old Plantersville Rd.
Montgomery, TX 77316
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Monthly Report for August 2021

Water

- Repaired leaking service line on Prairie St.
- Wrapped air relief valve on Buffalo Springs bridge for winterization.
- Completed monthly cutoff list for nonpayments.
- Completed monthly leak notification door hangers.
- Completed monthly meter verification list.
- Completed monthly check of idle meter list for consumption. No issues were found.
- Activated/deactivated 8 water accounts.
- Completed 2 work orders for endpoint maintenance issues.
- Completed 7 work orders for water leaks.
- Completed 12 work orders for miscellaneous water issues.
- Completed 4 work orders for water taps.

Wastewater

- Adjusted entry gate at Lift Station 13.
- Repaired force main on Eva St.
- Completed 4 work order for sewer taps.
- Completed 0 work orders for sewer-stop up.

Streets/Drainage/ROW

- Removed dead tree from ROW on Houston St.
- Removed dumped trash at dead end of Buffalo Springs Dr.
- Flooded streets for Hills of Town Creek inspection.
- Repaired 1 pothole.
- Completed 0 work orders for streetlight request.
- Completed 2 work order for Street ROW – Ditch/Drainage.
- Completed 0 work orders for street sign issues.
- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary.

Building/Facility/Vehicle/Equipment Maintenance

- Repaired front sidewalk at Community Center.
- Replaced LED wall pack on Community Center building and City Hall.
- Replaced soap dispenser in women's restroom at City Hall.
- Replaced all smoke detector and carbon monoxide detector batteries in City Hall.
- Replaced AC unit at Water Plant 3.
- Flail mowed around both Water Plants.
- Replaced both flags at City Hall.
- PW-2001 brakes replaced at dealer through warranty.
- PW-1301 front end alignment completed and new tires installed.
- Completed monthly light bulb check at all facilities.
- Delivered cases of water to City Hall as requested.
- Completed weekly cleaning of Community Center.
- Completed weekly pre trip inspections of crew trucks.
- Completed monthly check of all irrigation systems and made repairs as necessary.
- Completed 24 work orders for general-City Hall maintenance.

Parks/Recreation

- Repaired leaking toilet at Fernland Park.
- Replaced irrigation node for Community Center roses.
- Repaired front porch of Simonton Building.
- Replaced solar sync on Memory Park irrigation.
- Posted all park reservation notices.
- Completed 14 work orders for maintenance-parks issues.
- M/W/F cleaning of all restrooms and grounds.
- Fernland docents reported 462 visitors and provided 54 tours for the month.

General

- Attended meeting with Entergy at City Hall.
- Attended budget preparation meetings with City Engineer and City Administrator.
- Attended Hills of Town Creek walkthrough inspection.
- Attended department head meeting with City Administrator.
- Attended meeting with Eagle Scout project presenter.
- Attended force main reroute coordination meeting onsite at Town Creek Crossing.
- Completed 18 work orders for maintenance-general issues.
- Completed monthly safety meeting with department and safety officer.
- Attended bi-weekly conference calls with utility operator and engineer.

Report prepared by:
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Director of Public Works
September 21, 2021