



## **City Administrator Report – September 28, 2021, City Council Meeting**

The September 14, 2021, City Council Meeting included the adoption of the annual budget for Fiscal Year 2021-2022, including the amendment to set aside funds in the Capital Projects Fund for future investment in water and wastewater construction in the City. This was put in the same category used to set aside funds for the same reason in a budget amendment in the prior fiscal year. In November or December, as suggested by the City Auditor in recent years, staff will bring City Council a year-end budget amendment with final adjustments, where we should also be able to reserve additional funds for the long-term savings for water and wastewater needs.

Around a week and a half ago, a leak was reported to City Hall in the Cedar Crest Mobile Home Park. We reported this to the park manager who promptly worked to repair the leak. As this leak was on their internal main line, this was water loss that would be paid for by the park but not its customers.

Our advertising is in process for the auditor selection. We expect to be prepared for City Council to be able to make a decision on this at the November 10, 2021, City Council meeting.

The workshop for the mobile vendor (food truck) section of the vendor ordinance is set for Thursday, September 30, 2021. This is a week later than the original schedule but does allow for a better opportunity for elected officials to attend. I would expect a summary report from the workshop and the comments received would be available to City Council to discuss at the October 12, 2021, City Council Meeting, and a revised draft ordinance be made available to City Council prior to the October 26, 2021, City Council Meeting for action at the discretion of City Council.

Once again I will suggest, for those who may not have had the opportunity, to go see the food truck park locations of Deacon Baldy's on FM 1488 and 403 Eats in Tomball, Texas. Each one is designed differently and is worth seeing how they combine the operation of food trucks working into distinctly different surrounding environments.

Among the regular meetings and events in which I attended and participated the past month, I also spoke with a local cub scout group on City services, with an emphasis on the City's wastewater system.

As a reminder, I am planning to take vacation time in October. The dates that I plan to be gone are October 15<sup>th</sup> through 25<sup>th</sup>. This time falls between the two City Council meetings that month.

I look forward to seeing each of you at this upcoming meeting. If you have specific questions on items within the reports, please feel free to contact me or the appropriate department head prior to the meeting. Also, please let us know if you will be unable to attend this City Council Meeting.

Respectfully submitted,

*Richard Tramm*  
City Administrator