

Montgomery Economic Development Corporation  
**AGENDA REPORT**

<b>Meeting Date:</b> September 16, 2025	<b>Budgeted Amount:</b> N/A
<b>Department:</b> Administration	<b>Prepared By:</b> Ruby Beaven

**Subject**

Consideration and possible action on a Resolution of the Montgomery Economic Development Corporation, establishing a regular meeting schedule and changing the meeting schedule from monthly to quarterly.

**Recommendation**

Staff recommend approving the Resolution to changing the meeting schedule from monthly to quarterly, with sessions held on the third Tuesday of January, April, July, and October at 6:00 p.m.

**Discussion**

MEDC Bylaws Section 3.5 Regular Meetings: The Board of Directors may provide for regular meetings by resolution stating the time and place of such meetings. The meeting shall be held within the City of Montgomery, Texas, at the principal offices of the corporation or at such other location as the Board of Directors may designate.

Changing meeting frequency from monthly to quarterly, can improve efficiency by reducing meetings until administratively necessary. Recommendation is to shift the schedule for the third Tuesday of January, April, July, and October at 6:00 p.m. This approach will help avoid the year-end holiday period and eliminate the need to cancel or reschedule meetings. This transition will still allow for flexibility to schedule additional meetings if the need arises.

If approved, the next meeting will be October 21, 2025, at 6:00 p.m.

**Approved By**

City Administrator	Brent Walker	Date: September 10, 2025
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