



October 6, 2022

The Honorable Mayor and City Council
City of Montgomery
101 Old Plantersville Road
Montgomery, Texas 77316

Re: GLO Water Plant No. 3 Generator Addition
Change Order No. 1
City of Montgomery

Dear Mayor and Council:

We received and concur with Quiddity's recommendation of approval of Change Order No. 1 to the Water Plant No. 3 Generator Addition contract. This change order includes the addition of 3 -4", 2 – 1.5", and 1-2" conduit from the generator to the automatic transfer switch not included in the original scope. There is no change to the contract period of performance with Change Order No. 1.

During construction the contractor found that conduits shown on the record drawings from the 2013 Water Plant No. 3 Improvements did not actually exist per the plans. The additional work is to install the required conduit to complete the project.

Approval of the change order will result in a \$19,309.10 increase to the contract amount, from \$368,469.00 to \$387,778.10. This is an increase of 5.24%. Approval will not change the contract period of performance from 180 calendar days.

If you have any questions or comments, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Chris Roznovsky". The signature is fluid and cursive.

Chris Roznovsky, PE
Engineer for the City

CVR:

Z:\00574 (City of Montgomery)_900 General Consultation\Correspondence\Letters\2022.10.06 MEMO to Council RE GLO WP3 Generator Change Order No. 1.docx

Enclosures: Change Order No. 1 – GLO Water Plant No. 3 Generator Addition

Cc (via email): Mr. Dave McCorquodale – City of Montgomery, Interim City Administrator
Ms. Nicola Browe – City of Montgomery, City Secretary
Mr. Alan Petrov – Johnson Petrov, LLP, City Attorney



COMMUNITY DEVELOPMENT & REVITALIZATION
The Texas General Land Office
Construction Change Order Request

NOTE: Texas Local Government Code Sec. 262.031 "CHANGES IN PLANS AND SPECIFICATIONS" regulations apply. Generally, a cumulative increase in the contract price in excess of 25% or a cumulative decrease in excess of 18% are disallowed.

Subrecipient: GLO Contract Number: Date:

Engineer Name Address & Phone	Subrecipient Name, Address, & Phone Number:	Contractor Name, Address & Phone Number:
Quidddy Engineering 6330 West Loop South, Suite 150 Bellaire, TX 77401 Tel 713-777-5337	City of Montgomery 101 Old Plantersville Road Montgomery, TX 77316 Tel 936-597-6434	McDonald Municipal and Industrial - A Division of C.F. McDonald Electric, Inc. 5044 Timber Creek Houston, TX 77017 Tel 713-921-1368

Project #: Bid Package #: Change Order #:

Contract Origination Date: Project Description:

You are hereby requested to comply with the following changes from the contract plans and specifications.

Item No.	Description of Changes: Quantities, Units, Unit Prices, Change in Completion Schedule etc.	Decrease in Contract Price	Increase in Contract Price
1	Additional duct bank, conduits, and wire routed to the generator		\$19,309.10
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

See sheet 2 to add additional entries

Change in Construction Contract Price

Change in Contract Time (Calendar Days)

Original Contract Price:	<input type="text" value="\$368,469.00"/>
Cumulative Previous Change Order(s) Total:	<input type="text" value="\$0"/>
Contract Price Prior to this Change Order:	<input type="text" value="\$368,469.00"/>
Net Increase/Decrease of this Change Order:	<input type="text" value="\$19,309.10"/>

Original Contract Time in Days:	<input type="text" value="180"/>
Net Change from Previous Change Order(s) in Days:	<input type="text" value="0"/>
Contract Time Prior to this Change Order in Days:	<input type="text" value="0"/>
Net Increase/Decrease of this Change Order in Days:	<input type="text" value="0"/>



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Contract Price with All Approved Change Orders:	\$387,778.10	Contract Time with All Approved Change Orders in Days:	180
Cumulative Percent Change in Contract Price (+/-)	3.37%	Subrecipient Contract End Date:	3/31/2022
Construction Contract Start Date:	5/16/2022	Construction Contract End Date:	12-Nov-22

Reimbursements of costs included in this change order are subject to review by GLO-CDR.

*This document may be executed prior to submission for GLO-CDR review, but all parties involved will be held responsible if the change order or amendment warranted as a result of this change order is not in compliance with CDBG or HUD Requirements.

Subrecipient Signature	Engineer Signature	Contractor Signature
	Matt Breazeale	Wayne Berkenmeier
Subrecipient Name and Title (Printed)	Engineer Name and Title (Printed)	Contractor Name and Title (Printed)
Subrecipient Signature	Engineer Signature	Contractor Signature

Justification for Change Order

1. Will this change order increase or decrease the number of beneficiaries? Increase Decrease No Change

If there is a change, how many beneficiaries will be affected?

Total LMI

2. Effect of this change on the scope of work: Increase Decrease No Change

3. Effect on operation and maintenance costs: Increase Decrease No Change

4. Are all prices in the change order dependent upon unit prices found in the original bid? Yes No

If "no", explain:

This conduit run was not in the original unit price contract.

5. Has the change created new circumstances or environmental conditions which may affect the project's impact, such as concealed or unexpected conditions discovered during actual construction? Yes No

If "yes", is an environmental assessment required?



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6. Is the Texas Council on Environmental Quality (TCEQ) clearance still valid (if applicable)? Yes No
7. Is the CCN permit still valid? (*sewer projects only*) Yes No
8. Are the disability access requirements/approval still valid (if applicable)? Yes No
9. Are other Disaster Recovery contractual special condition clearances still valid? Yes No

If "no", explain:

Disclaimer: The Texas General Land Office has made every effort to ensure the information contained on this form is accurate and in compliance with the most up-to-date CDBG-DR and/or CDBG-MIT federal rules and regulations, as applicable. It should be noted that the Texas General Land Office assumes no liability or responsibility for any error or omission on this form that may result from the interim period between the publication of amended and/or revised federal rules and regulations and the Texas General Land Office's standard review and update schedule.