Tabled from April 09, 2024 to April 23, 2024

| Meeting Date: April 9, 2024 | Budgeted Amount: See below | |
|-----------------------------------|----------------------------|--|
| Department: Administration | Prepared By: Maryann Carl | |

Subject

Consideration and Possible Action on Adding a Finance Technician Position to the City Organizational Chart.

Recommendation

Approve the addition of the Finance Technician position.

Discussion

The role of Finance Technician is essential for the continued success of the Finance functions at the City and a job description for this position is attached. Based on feedback during the Council Workshop on March 25th, we will be seeking to fill this position with a starting range of \$22-\$23/hour, \$45,760-\$47,840/annually, estimated cost including taxes and benefits, \$59,488-\$62,192.

Considering we would not have someone in this position until sometime in May, the impact to FY2024 budget would be \$24,786-\$35,913, including taxes and benefits.

| Approved By | | |
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| Finance Director | Maryann Carl | Date: 4/2/2024 |
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| City Administrator | Gary Palmer | Date: 4/2/2024 |