

Montgomery City Council
AGENDA REPORT

Meeting Date: October 10, 2023	Available Funds: pending CO issuance
Department: Admin	Prepared By: Dave McCorquodale

Subject

Consideration and possible action on a Proposal for Water Plant No. 2 Improvements submitted by the city engineer.

Recommendation

Staff recommends approval of the Proposal and authorizing WGA to proceed with design plans for the lump sum fee of \$109,000 plus reimbursable expenses.

Discussion

Issue:

Water Plant No. 2, located off Stewart Street near the post office, needs maintenance and repairs to various items. This work was planned to be done over the next couple of years through capital project planning. Recently, the existing well collapsed and is no longer functioning. Because the city needs Well No. 2 online, a plan was developed to design and drill a new well on the existing site and include the upcoming planned repair and maintenance in the project. The two biggest items in the project are the new well and a new ground storage tank.

Regulations:

The existing Professional Services Agreement with WGA for consulting city engineer services provides the contractual framework for the attached Proposal. The Proposal outlines the project-specific details within the scope of work.

Analysis:

The city has two options for procuring engineering design services for this project. The first is to accept WGA's proposal. WGA is very familiar with our water system and the details of Water Plant No. 2.

The second option is to issue an RFQ for the project and receive submissions, select a firm, and negotiate a contract. As a reminder, state law does not allow cities to procure professional services based on price. The RFQ process and selection of services has to be made on the most qualified firm and cannot include discussions of price. Once a firm is selected, the city can negotiate a contract and price.

Fiscal Review:

The estimated cost for design and construction of the project is \$1,461,500 plus \$247,000 (20%) for contingencies. Staff's recommendation is to use a portion of the upcoming Certificate of Obligation issuance funds to pay for the project. WGA has agreed to hold any invoices for design services until the CO's are funded and received by the city.

Conclusion:

After considering possible options, city staff recommend using the city's consulting engineer, WGA, for the design of the Water Plant No.2 Improvements project. WGA is qualified to do the work and in the best position to provide the most cost-efficient service to the city.

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Approved By		
Assistant City Administrator & Planning & Development Director	Dave McCorquodale	Date: 10/05/2023
City Administrator	Gary Palmer	Date: 10/05/2023