

May 29, 2025

City of Montgomery, TX  
Mayor Sara Countryman

CC: Ruby Beaven

The term for one of the two city representatives on the Montgomery County Emergency Communication District (MCECD) Board of Managers will expire soon. The cities are currently represented by Paul Virgadamo and Kathie Reyer. Mr. Virgadamo's term will end on September 30, 2025.

The cities may now begin the process to elect one representative for the two-year term which begins October 1, 2025. All appointments are governed by Texas Health and Safety Code, Section 772.306 (c). The statute does not specify any requirements for members of the Board of Managers. Mr. Virgadamo may be re-elected or a new representative can be chosen.

At this time, MCECD is accepting nominations from cities. This is step one in a two-step process. Once all cities have had an opportunity to submit a nomination, a ballot with all the nominees will be provided for casting your city's vote.

Enclosed is a nomination form for the MCECD Board of Managers. Your city may name one person to represent the cities in the county. The representative will serve a two-year term beginning October 1, 2025.

MCECD administers and manages the 9-1-1 network for all of Montgomery County. It is governed by a five member Board of Managers appointed for staggered terms of two (2) years. Besides the two city representatives, two are appointed by the County Commissioners Court, and the remaining member is appointed by the county fire chiefs. (All appointments are governed by Texas Health and Safety Code, Section 772.306 (c).) The board currently consists of the following persons:

- Elected by the cities: Paul Virgadamo and Kathie Reyer
- Appointed by the Commissioners Court: Bobby Powell and Ryan Gable
- Appointed by the fire departments: Doug Adams

Please complete and return the enclosed nomination form as soon as possible but no later than Friday, July 18, 2025.

If you should have any questions, please call me at (936) 523-5915. Thank you for your consideration in this matter.

Sincerely,



Chip VanSteenberg  
Executive Director



Montgomery County Emergency Communication District  
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Conroe, Texas 77304  
(936) 523-5912 Fax: (936) 539-9111

**Cities of Montgomery County  
9-1-1 Board of Managers Appointment  
To serve the two-year term  
October 1, 2025 - September 30, 2027**

**NOMINATION FORM**

**Nominee:** \_\_\_\_\_

Name: \_\_\_\_\_

City of \_\_\_\_\_

**By:** \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

***Please complete and fax to (936) 539-9111, no later than close of business on Friday, July 11, 2025, or email to [abarocio@mc911.org](mailto:abarocio@mc911.org).***