



MONTGOMERY  
— Area Chamber of Commerce

February 28, 2023

Re: Freedom Fest 2023 on July 1, 2023

Dear Montgomery Economic Development Corporation:

Since 2013, Montgomery Area Chamber (formerly HMBA) has hosted and organized the Freedom Fest in Historic Downtown as an attraction to promote our quality of life, drive traffic to our local merchants, and celebrate our nation's birthday!

With the changes in society and the continued growth of new people in the area, it has become more necessary than ever to put safety as a top priority for our cherished community all the while keeping the downhome "normal" feel that we have come to enjoy.

MACC has continued to offer the organizational aspects as well as marketing and promotion of this beloved event and we have so greatly appreciated the partnership with the City of Montgomery to help bring this event to life by supplying the police presence and public works support for having almost 2000 extra people in town on the holiday weekend.

We would like to continue this partnership for 2023 by requesting that MEDC cover the city costs for police and public works in an amount set by the city agencies internally. MACC will once again cover all the additional insurance, temporary potty stalls and all marketing for the event as we have done in the past. As a thank you, The City will be recognized as a partner for this event in all marketing investments.

If you have any further questions or concerns, please let me know.

Sincerely yours,  
Shannan Reid  
Executive Director

*Small Town. Networked for Big Business.*

MontgomeryAreaChamber.com

P.O. Box 486  
Montgomery, Texas 77356

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Info@MontgomeryAreaChamber.com

**City of Montgomery, TX  
Economic Development Corporation  
Grant Application**



Company Name: <b>Montgomery Area Chamber of Commerce</b>			
Company Contact: <b>Shannan Reid</b>		Title: <b>Executive Director</b>	
Best Phone: <b>936-597-5004</b>		Alt. Phone: <b>936-524-2484 cell</b>	
Email Address: <b>admin@montgomeryareachamber.com</b>			
Physical Address: <b>10461 Commerce Row Ste 106</b>		City, State, Zip: <b>Montgomery TX 77356</b>	
Mailing Address (if different): <b>PO Bo 486</b>		City, State, Zip: <b>Montgomery TX 77356</b>	
Applicant's years of experience in this business: <b>11 years</b>		How long has his business been located in Montgomery? since 1997	
Do you own or lease this facility?  <input type="checkbox"/> OWN <input type="checkbox"/> LEASE		If leased, please provide owner information and a copy of lease agreement.  Owner Name: <b>na</b> Owner Phone:	
Provide a detailed description of the proposed project as "Exhibit A" attached <b>Partner for Freedom Fest 2023</b>			
What is the estimated total cost of the project? (Include supporting information, ie estimates/quotes as "Exhibit B" attached)			<b>\$ Not to exceed \$3000</b>
How much funding are you requesting from the MEDC for this project? (Typical grants are awarded at 1/3 the total project cost or up to \$5,000)			<b>\$ Not to exceed \$3000</b>
Are you requesting an exception for additional funding on this project? (Please provide additional supporting evidence for this request as "Exhibit C")			<b>\$</b>
When will this project begin? <b>July 1, 2023</b>		What is the estimated completion date? <b>July 1, 2023</b>	
Attach all drawings of planned improvements as "Exhibit D"			
Include a description of expected commercial revitalization impact & sales tax revenue impact as "Exhibit E"			
If this project will employ Montgomery vendors, please supply details as "Exhibit F"			
Applicant's Signature: <i>Shannan Reid</i>		Title: <i>Executive Director</i>	
Date: <i>2-28-23</i>			
<b>OFFICE USE:</b>			
Date Application Received:	Date Presented to Board:	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DECLINED
Performance Agreement Received:	Project Completion Date:	Funding Date:	Check Number:

**Montgomery Economic Development Corporation Grant  
PERFORMANCE AGREEMENT**

THIS PERFORMANCE AGREEMENT is made and entered into as of 2-28-23, (date) by and between THE MONTGOMERY ECONOMIC DEVELOPMENT CORPORATION (MEDC) and

Montgomery Area Chamber (Grant Awardee), whose business address is 10461 Commerce Row Ste 106 (PO Box 486) Mont. TX 77356.

In consideration of the mutual covenants herein contained and, intending to be legally bound hereby, the MEDC and Grant Awardee agree as follows:

1. Grant Awardee will complete the grant application.
2. MEDC will notify Grant Awardee by U.S. Mail.
3. In the event that the property covered by the grant is leased, the Grant Awardee must provide the city with a letter of approval from the property owner for said improvements to commence.
4. Grant Awardee must submit plans to city for proper approvals and proper city permits.
5. A proposed project must start after grant approval and be completed within six (6) months of the date of this agreement or according to the terms of this agreement.
6. When the project is complete, the Grant Awardee must request the MEDC to verify completion and costs.
7. Grant Awardee must agree to maintain said enhancements/improvements for a period of time not less than twelve (12) months.
8. Upon notification by staff that the project has been completed and a satisfactory Performance Agreement has been executed by both parties, the MEDC will transfer awarded funds to the Grant Awardee for reimbursement of costs up to the awarded amount at the specified matching ratio.
9. Only costs from a vendor for purchased labor or materials will be recognized for matching funds. Costs for the applicant's employee labor or in-stock materials are not eligible for reimbursement.
10. MEDC may, at its sole discretion, extend the period of performance.
11. The MEDC Representative will verify start of work and completion of work.
12. No grant reimbursement funds will be paid until the project is complete. Cost incurred prior to the date of the grant approval may not be recognized for matching funds.

**Date of Completion.** The date of completion of the project is established as July 1, 2023.

**Payment.** At completion of project MEDC agrees to make the following payment in U.S. funds to Grant Awardee, provided Grant Awardee complies with all of the covenants and stipulations contained in this Agreement.

A set fee of up to \_\_\_\_\_.

\_\_\_\_\_  
Grant Awardee

\_\_\_\_\_  
MEDC President