

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date:</b> May 15, 2023	<b>Budgeted Amount:</b> See Narrative Below
<b>Department:</b> Administration	<b>Prepared By:</b> G. Palmer, City Administrator

**Subject**  
 FY 2022-2023 Budget Amendment. Adding Funds for Finance Consultant (interim professional services)

**Recommendation**  
 Move to approve the budget amendment and adoption of Ordinance# 2023-12

**Discussion**

**Issue**  
 As you know we have an unanticipated vacancy in our finance office. We have posted the Finance Director position and have started interviewing candidates; however, it will take some time to complete the recruitment and onboard a new director; approximately 2-3 months.

**Narrative**  
 At this time, we have no one qualified to manage the city finances. Therefore, per our previous discussions the city should retain a qualified firm to provide immediate interim services until we get a new director onboard. We have publicly solicited firms to provide this service and interviewed many.

In your agenda packet please find a proposed agreement with Strategic Government Resources (SGR; you may recall they did my recruitment for the city). In general, the agreement will allow SGR to provide interim Finance Director services until we hire a full-time director. They have a solid candidate with heavy director experience in TX that can start May 22<sup>nd</sup>. We interviewed that candidate, confident the candidate will fit in well, and confident the candidate can handle the work.

**Budget**  
 We currently have a little under \$200 in our current budget for professional consulting services. Therefore, if the city is going to consider a professional services agreement, we must first amend the budget and allocate the appropriate funds to cover the anticipated professional services cost.

Cost: not greater than \$46,000 total for three months full-time consulting services.

<b>Approved By</b>		
City Administrator	Gary Palmer	Date: May 11, 2023