

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date:</b> 06/10/2025	<b>Budgeted Amount:</b> NONE
<b>Department:</b> Administration	<b>Prepared By:</b> WGA

**Subject**

Consideration and Possible action on the acceptance of the Engineer's Recommendation of Baxter & Woodman to complete the Design Services related to the Water Plant No. 4 project.

**Recommendation**

Approve the contract with Baxter & Woodman to complete the design of the Water Plant No. 4 project and authorize the Mayor to sign the agreement.

**Discussion**

The Engineer's Memo is attached.

The City began advertising for design firms on September 13, 2024 for the proposed Water Plant No. 4 project. The City received a total of three submissions on September 26<sup>th</sup> and began to review submissions.

WGA recommended that the City begin Negotiations with Baxter & Woodman at the February 25<sup>th</sup> Council meeting. WGA has since been negotiating the terms of the contract on behalf of the City. The contract has been reviewed by both WGA and the City Attorney and we have no objection to the contract as presented.

The scope of work is to prepare construction plans, bid phase services, and construction administration for the new Water Plant No. 4 facility. Baxter & Woodman's proposal states that the design process, including approvals, is expected to take approximately 330 days depending on City acceptance or comments.

The fees associated with the design total \$491,240.

**Approved By**

City Staff	Ruby Beaven	Date: 06/02/2025
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