



101 OLD PLANTERSVILLE ROAD, MONTGOMERY, TEXAS 77316

Telephone: (936) 597-6434

Public Works Department Monthly Report for August 2025

Water

- Completed monthly cutoff list for nonpayment.
- Completed monthly leak notification door hangers.
- Completed monthly meter verification list.
- Completed monthly check of idle meter list for consumption. No issues were found.
- Completed 11 work orders for activate/deactivate service.
- Completed 4 work orders for endpoint maintenance issues.
- Completed 7 work orders for water leaks.
- Completed 12 work orders for miscellaneous water issues.
- Completed 26 work orders for water taps.
- Repaired entry gate on west side of well on Stewart Street.
- Spread rock at well on Stewart Street where the valve was installed and hauled off excess dirt.
- Discussed mud in private water lines on Plott Hound with home builder.
- Raised meter box on Dina Lane.
- Requested operator research discolored water call from residents on Clepper, Liberty, Shepperd, and Louisa.
- Discussed small hydrant leak on FM 1097 with customer.
- Repaired leak on College and Peninsula Point.
- Assisted contractor on Lonestar Parkway and Caroline turn off water for emergency leak.
- Prepared to replace insert valve on 8-inch water line at Well 2 for contractor repair.
- Contractor installed insertion valve at Well 2.

Wastewater

- Completed 26 work orders for sewer taps.
- Completed 1 work order for sewer-stop up.
- Verified valves were open on Old Plantersville Road force main.
- Completed TCEQ SEP for the Stewart Creek WWTP.
- Attended Bid Opening for Lone Star Parkway 12" WL Ext/00574-018
- Participated in WWTP Tour at Bull Shoals WWTP with Operator.
- Discussed sewer manhole on Little Dog with resident.

Streets/Drainage/ROW

- Completed 5 work orders for Street ROW – Ditch/Drainage.
- Flail mowed well driveway, and right of way near stop sign on Stewart Street.
- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary.

PUBLIC WORKS

FIRST RESPONDER

- Completed items for weed patrol.
- Performed culvert inspection on Harley.
- Picked up and returned 2 shopping carts abandoned on Clepper and near the soccer field by Ransom's.
- Completed clean out of ditch on College at Pond.
- Finished digging ditch on the west side of Pond to Caroline.
- Checked storm inlets throughout the city following rain on 8/15/2025.
- Dug out ditch at SH 105 and FM 2854.
- Flail mowed and trimmed branches blocking signs on College St, Flagship behind Brookshire Bros., and Lonestar Bend.
- Filled pothole on edge of road at entrance to cemetery on Old Plantersville Road.
- Removed fallen tree on Simonton Street.
- Removed fallen limb from driveway on Worsham.
- Removed tree in right of way drainage per homeowner's request on Liberty.
- Removed hanging broken limb in ROW on Prairie Street.
- Completed Buffalo Springs Dr 1 Yr Warranty Inspection.
- Attended Pre-Bid for College Street drainage repairs / 00574-022

Building/Facility/Vehicle/Equipment Maintenance

- Conducted weekly Safety Inspection Reports.
- Completed monthly light bulb check at all facilities.
- Delivered cases of water to City Hall as requested.
- Completed weekly cleaning of Community Center.
- Completed weekly pre-trip inspections of crew trucks.
- Completed monthly check of all irrigation systems and made repairs as necessary.
- Completed 16 work orders for general-City Hall maintenance.
- Inspected AEDs at City Hall and in all crew trucks.
- Relocated and installed desk riser in Utility Billing and Permits office.
- Repaired door handle to Admin badge entry door.
- Removed broken glass from City Hall front parking lot.
- Treated and removed wasp nest on PD shed.
- Installed decorations in City Secretary's office.
- Treated WWTP#2 shop and office buildings with Demon.
- Inspected and Registered PW1501 and PW2001.
- Replaced warrantied batteries on PW2001 and PW1801.
- Repaired toilet flapper at Community Center.

Parks/Recreation

- Posted all park reservation notices.
- Completed 40 work orders for maintenance-parks issues.
- M/W/F cleaning of all restrooms and grounds.
- Cleaned Fernland Historical Park's Simonton House and Hulon House restroom, floors and removed cobwebs.
- Fernland docents reported 467 visitors and provided 35 tours for the month.
- Replaced both flags at Homecoming Park.
- Replaced low voltage spotlights with solar LED spotlights at Fernland Historical Park.
- Removed weeds and treated ant mound in front of Arnold Simonton House.
- Replaced basketball net at Homecoming Park.
- Treated Memory Park fountain pump area with crazy ant poison.
- Repaired waterfall at Memory Park.
- Delivered, picked up, and emptied trailer to Memory Park for Lake Conroe Rotary C



General

- Attended weekly Leadership Team meetings.
- Completed 9 work orders for maintenance-general issues.
- Completed monthly safety meeting with department and safety officer.
- Attended bi-weekly conference calls with utility operator and engineer.
- Lowered flags to half staff in remembrance of Minneapolis incident on 8/28/2025.
- Repaired sign in front of City Hall.

