

MINUTES OF SPECIAL MEETING

May 17, 2022

MONTGOMERY PLANNING AND ZONING COMMISSION

CALL TO ORDER

Chairman Waddell declared a quorum was present and called the meeting to order at 6:15 p.m.

Present: Jeffrey Waddell, Bill Simpson, Merriam Walker, Daniel Gazda

Absent: Britnee Ghutzman

Also Present: Dave McCorquodale, Assistant City Admin. / Director of Planning & Development
Richard Tramm, City Administrator

VISITOR/CITIZENS FORUM

No public comments given. Chairman Waddell welcomed Daniel Gazda to the Planning & Zoning Commission after his recent appointment by City Council.

1. Consideration and possible action on the April 5, 2022 Regular Meeting minutes.

Bill Simpson moved to approve the April 5, 2022 minutes as presented. Merriam Walker seconded the motion, the motion carried unanimously. (4-0)

2. Consideration and possible action regarding a proposed paving and exterior lighting project at 14343 Liberty Street.

Staff reviewed the information and the Commission discussed the proposed changes with the applicants, Mr. and Mrs. Fauss. The owners stated an emergency sewer repair created an opportunity to improve pedestrian access and widen the existing walkway.

Merriam Walker moved to approve the proposed modifications as presented contingent on the applicant obtaining an electrical permit for proposed light fixtures. Bill Simpson seconded the motion, the motion carried unanimously. (4-0)

3. Consideration and possible action on a shed repainting request for 709 College Street, Montgomery, Texas.

The applicant was delayed in getting to the meeting, action was deferred until after Item 4. Staff reviewed the information and introduced Ryan Londeen, the property owner. Mr. Londeen spoke the request and discussed details with the Commission.

Merriam Walker moved to approve the proposed repainting as presented. Bill Simpson seconded the motion, the motion carried unanimously. (4-0)

4. Consideration and possible action on a proposed restroom project for the Montgomery Memorial Cemetery, a City-designated Historic Landmark located near the intersection of FM 149 & FM 1097.

Staff reviewed the information and noted Councilman TJ Wilkerson was in attendance to speak about the details of the request as a member of the Montgomery Memorial Cemetery Association. Mr. Wilkerson noted the cemetery is also a State-designated Historic Cemetery. He also stated he was working on obtaining donations to fund the project and that the restrooms would be open on the weekends and special events. Additional details were discussed about the location and details of the project. Bill Simpson asked who enforced ADA requirements for the project, staff explained the state's responsibility and the City's responsibility for ensuring that projects meet requirements. Mr. Wilkerson noted he hoped to start construction of the project this summer.

Merriam Walker moved to approve the proposed restroom project as presented. Daniel Gazda seconded the motion, the motion carried unanimously. (4-0)

5. Consideration and possible action regarding a Preliminary Report for a rezoning request from R1—Single-Family Residential to B—Commercial for 504 Caroline Street, Montgomery, Texas.

Staff reviewed the information and noted a draft Preliminary Report was included in the packet information. Mr. Damon Haynes, the property owner, spoke to the Commission about the request and noted the County was appraising the property as commercial and he would like the zoning to match. Staff noted that any future improvements to the property would still require P&Z approval.

Bill Simpson moved to approve the Preliminary Report as presented. Daniel Gazda seconded the motion, the motion carried unanimously. (4-0)

6. Consideration and possible action on calling two Public Hearings on the Preliminary Report for a rezoning request for 504 Caroline Street, Montgomery, Texas.

Bill Simpson moved to call two Public Hearings on the Preliminary Report for a rezoning request for 504 Caroline Street, Montgomery, Texas on June 7, 2022. Daniel Gazda seconded the motion, the motion carried unanimously. (4-0)

Commission Inquiry

None.

Adjournment

Merriam Walker Bill Simpson moved to adjourn the meeting at 7:28 p.m. Bill Simpson seconded the motion, the motion carried unanimously. (4-0)

Prepared by: _____ Date approved: _____
Dave McCorquodale

Chairman Jeffrey Waddell

Attest: _____
Nici Browe, City Secretary