

BALLOT TEMPLATE – May 3, 2025

Please add your ballot language electronically directly on this Ballot Template using **Microsoft Word**. Repeat the candidate contest and/or proposition sections for additional races and/or measures. [Email](mailto:Suzie.Harvey@mctx.org) the completed **Word document template** (**do not submit as a PDF**) to Suzie.Harvey@mctx.org, Cynthia.Jamieson@mctx.org, and Jason.Lay@mctx.org.

Important Deadlines

Ballot Template:

Candidate Election only – as soon as possible, but no later than January 28.

Measure or Confirmation Election – as soon as it is available, and **not later than the date the election is ordered**. If the Spanish translations have not been completed, provide the available information, including the expected number of propositions and the details of any candidate race(s) so that the proposition(s) can be inserted as placeholders in the election database. This will allow ballot preparation to remain on schedule. **Spanish translations must be received no later than February 19.**

In separate emails:

- Submit exact **names of candidates**, **copies of candidate applications**, and **phonetic pronunciations** immediately after the candidate filing deadline.
- Submit the **order of candidates' names** on the ballot immediately after your ballot drawing.

See the Exhibit C Timetable for deadlines, which must be met.

Jurisdiction Name: Enter in ALL CAPS

(Example: CITY OF MAYBERRY) (Example: CIUDAD DE MAYBERRY)

English	
Spanish	

*****For a Confirmation Election, please use the form on the last page.*****

Candidate Election

Title of Election as it is to appear at top of ballot: Enter in ALL CAPS

(Example: GENERAL ELECTION or SPECIAL ELECTION / ELECCIÓN GENERAL or ELECCIÓN ESPECIAL)

English	
Spanish	

Title of Candidate Position: Enter in Standard Case (Indicate if office is for Unexpired Term)

English	
Spanish	

Voter Instruction: Is "Vote for one or for none" correct?

Yes

No

If No, insert the voter instruction in English and Spanish here: **Enter in Standard Case**

English	
Spanish	

-----Repeat the above section for additional candidate contests-----

Are all write-in votes counted, including for candidates who do not file a

Yes

No

Declaration of Write-In Candidacy? (required only in limited types of elections)

Email declared write-in candidates as soon as they are available, but no later than the Exhibit C Timetable deadline.

If you answered "Yes" above, the number of Write-In lines required for each race

Measure Election

Entire Title of Election as it is to appear at top of ballot: Enter in ALL CAPS

(Examples:

BOND ELECTION / *ELECCIÓN DE BONOS*

BOND AND MAINTENANCE TAX ELECTION / *ELECCIÓN DE BONOS Y ELECCIÓN DE IMPUESTO DE MANTENIMIENTO*)

English	
Spanish	

Proposition Letter and, if applicable, Name: Enter in Standard Case

English	
Spanish	

Voter Choices: Are "FOR" or "AGAINST" correct?

Yes

No

If No, insert the voter choices in English and Spanish here:

English	
Spanish	

Proposition Text:

English	
Spanish	

-----Repeat the above section for additional propositions-----

Confirmation Election

Entire Title of Election as it is to appear on ballot: Enter in ALL CAPS

(Example: CONFIRMATION AND DIRECTORS ELECTION AND BOND AND MAINTENANCE TAX ELECTION / ELECCIÓN DE CONFIRMACIÓN Y DE DIRECTORES Y ELECCIÓN DE BONOS Y ELECCIÓN DE IMPUESTO DE MANTENIMIENTO)

English	
Spanish	

Confirmation Proposition Letter and, if applicable, Name: Enter in Standard Case

English	
Spanish	

Voter Choices: Are "FOR" or "AGAINST" correct? Yes No

If No, insert the voter choices in English and Spanish here:

English	
Spanish	

Proposition Text:

English	
Spanish	

Title of Candidate Position: Is "Directors" correct? Yes No

If No, insert the Title of Candidate Position here: Enter in Standard Case

English	
Spanish	

Voter Instruction: Is "Vote for five" correct? Yes No

If No, insert the voter instruction in English and Spanish here: Enter in Standard Case

English	
Spanish	

Are all write-in votes counted, including for candidates who do not file a Declaration of Write-In Candidacy? (required only in limited types of elections) Yes No

Email declared write-in candidates as soon as they are available, but no later than the Exhibit C Timetable deadline.

If you answered "Yes" above, the number of Write-In lines required

Proposition Letter and, if applicable, Name:

English	
Spanish	

Voter Choices: Are "FOR" or "AGAINST" correct? Yes No

If No, insert the voter choices in English and Spanish here:

English	
Spanish	

Proposition Text:

English	
Spanish	

-----Repeat the above section for additional propositions-----