



101 OLD PLANTERSVILLE ROAD, MONTGOMERY, TEXAS 77316

Telephone: (936) 597-6434

Public Works Department

Monthly Report for October 2023

Water

- Completed monthly cutoff list for nonpayment.
- Completed monthly leak notification door hangers.
- Completed monthly meter verification list.
- Completed monthly check of idle meter list for consumption. No issues were found.
- Activated/deactivated 12 water accounts.
- Completed 6 work orders for endpoint maintenance issues.
- Completed 1 work orders for water leaks.
- Completed 8 work orders for miscellaneous water issues.
- Completed 5 work orders for water taps.
- Prepared for transition of all water operations from H2O Innovations to Hays North Utility.
- Attended 1 year waterline walkthrough for Montgomery Bend.
- Assisted numerous residents with water consumption.

Wastewater

- Completed 3 work orders for sewer taps.
- Completed 2 work orders for sewer-stop up.
- Prepared for transition of all wastewater operations from H2O Innovations to Hays North Utility.
- Repairs from Cleaning and Televising Sanitary Sewer Project underway.

Streets/Drainage/ROW

- Completed 2 work orders for Street ROW – Ditch/Drainage.
- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary.
- Completed items for weed patrol.
- 1-Year Walkthrough at Town Creek Crossing.
- Removed silt fencing in front of Bluewave Carwash.
- Checked inlets and drains following storm on 10/4/2023.
- Remove low hanging limb on McCown.
- Dress-up FM 149 @ FM 1097 and FM149 @ Flagship following contractor water main accident.
- Reset sign at Wade and Worsham.
- Removed debris on MLK prior to storm.
- Repaired pothole in front of Waterstone, and on Buffalo Springs and McCown.



Building/Facility/Vehicle/Equipment Maintenance

- Conducted weekly Safety Inspection Reports.
- Completed monthly light bulb check at all facilities.
- Delivered cases of water to City Hall as requested.
- Completed weekly cleaning of Community Center.
- Completed weekly pre-trip inspections of crew trucks.
- Completed monthly check of all irrigation systems and made repairs as necessary.
- Completed 9 work orders for general-City Hall maintenance.
- Replaced lightbulbs in the City Hall foyer across from the women's Restroom.
- Replaced batteries for paper towel dispensers at City Hall.
- Replaced door lock to Utility Billing office.
- Repurposed shelving from Administration to PD.
- Removed dead tree on Worsham St. per homeowner request.
- Removed fallen limbs from property next to the Nat Hart Davis building.
- Continue painting fire hydrants throughout the city.
- Repaired waterline leak at PW shop.
- Replaced battery on WWTP#2 gate.
- Trimmed limbs along fence line at PW yard.
- Added rock to driveway at PW yard.
- Rock wall surrounding Community Center was damaged by vehicles. PD took crash report, responsible party paid for damages and wall was repaired.
- Flail mowed around manhole for lift station #2 and #10 as well as along ROW from track thru curve at Wade.
- Charged LED road flare kits.

Parks/Recreation

- Posted all park reservation notices.
- Completed 39 work orders for maintenance-parks issues.
- M/W/F cleaning of all restrooms and grounds.
- Delivered and retrieved trailer at Memory Park for Lake Conroe Rotary Club.
- Fernland docents reported 675 visitors and provided 77 tours for the month.
- Replaced electrical outlet for fountain at Memory Park.
- Repaired swing at Cedar Brake Park.
- Roof replacement project on Crane Cabin at Fernland Historical Park is complete.
- Repaired lower siding and cement block support for Hulon House at Fernland Historical Park.
- Repaired low voltage lighting at Memory Park.
- Repaired broken sprinkler head at Memory park.
- Repaired pump for waterfall at Memory Park.
- Repaired leak at Memory Park reported by resident.

General

- Attended weekly Leadership Team meetings.
- Completed 23 work orders for maintenance-general issues.
- Completed monthly safety meeting with department and safety officer.
- Attended bi-weekly conference calls with utility operator and engineer.
- Assisted Police Department with Faith & Blue.
- Delivered, setup, and disassembled displays, signs, barricades, etc. for Quilt Walk.
- Delivered, setup, and disassembled barricades for Sip N Stroll every Thursday.
- Delivered, setup, and disassembled for Movie Night.
- Lowered and raised flags throughout town to honor shooting victims.
- Delivered, setup, and disassembled signs, barricades, etc. for Trick or Treat event.
- Attended CIP Review for October 23rd Council Workshop.

PUBLIC WORKS

FIRST RESPONDER

- Lead several members of Hays North Utility around town to go over water and wastewater system.
- Lead the Operations Transition Meeting from H2O Innovations to Hays North Utility.
- Attended Trick or Treat Barricade Meeting.
- Attended Conference Call for OCS regarding Microsoft 365 transition.
- Attended meeting regarding Buffalo Springs drainage.

