



101 OLD PLANTERSVILLE ROAD, MONTGOMERY, TEXAS 77316

Telephone: (936) 597-6434

Public Works Department

Monthly Report for May 2023

Water

- Completed monthly cutoff list for nonpayment.
- Completed monthly leak notification door hangers.
- Completed monthly meter verification list.
- Completed monthly check of idle meter list for consumption. No issues were found.
- Activated/deactivated 8 water accounts.
- Completed 4 work orders for endpoint maintenance issues.
- Completed 4 work orders for water leaks.
- Completed 9 work orders for miscellaneous water issues.
- Completed 4 work orders for water taps.
- Assisted with leak from boring contractor at Liberty and Lone Star Parkway.
- Assisted resident on Westway with determining potential leak.
- Replaced 2" blow off valve on Stewart Creek.
- Assisted resident on Harley with meter reading.

Wastewater

- Completed 1 work order for sewer taps.
- Assisted with Lift Station 8 Force Main repairs.
- Performed repairs to curb stop on Worsham.
- Repaired leak of hydrant behind school on Community Center Road.
- Assisted resident with location of leak on Community Center.
- Removed debris from Lift Station #8.
- Repaired 4" pipe in creek on Lone Star Parkway near Lift Station #8.

Streets/Drainage/ROW

- Completed 2 work orders for Street ROW – Ditch/Drainage.
- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary.
- Completed items for weed patrol.
- Removed dead trees on Clepper, Simonton, Houston, Old Plantersville, Womack Cemetary and Worsham.
- Replaced bulb on light pole at McCown and College.
- Repaired potholes on Buffalo Springs Dr., Berkley, Waterstone and CB Stewart

PUBLIC WORKS

FIRST RESPONDER

@ Hwy 105.

- Straightened street sign pole on Community Center Dr.
- Removed and disposed of couch from Buffalo Springs.
- Removed debris and excavated top layer of mud from ditches along Baja and MLK.
- Removed debris from ditches and inlets following storms.

Building/Facility/Vehicle/Equipment Maintenance

- Conducted weekly Safety Inspection reports.
- Completed monthly light bulb check at all facilities.
- Delivered cases of water to City Hall as requested.
- Completed weekly cleaning of Community Center.
- Completed weekly pre-trip inspections of crew trucks.
- Completed monthly check of all irrigation systems and made repairs as necessary.
- Completed 12 work orders for general-City Hall maintenance.
- Flail mowed throughout town.
- Removed tree limbs and debris around town following the storm.
- Reinstalled repaired cylinder for Bobcat excavator.
- Installed new plug and wiring on PW-2301 (Dump Trailer).
- Balanced and rotated tires on PW1801.
- Replaced mirror light on PW1801.
- Installed visitor parking and public works office signs at WWTP#2.
- Re-directed speed limit sign on HWY 105 near fire station due to storms.
- Mowed grass at new well site on Emma's Way.
- Pulled weeds, added topsoil and planted flowers and seeds in the Welcome Sign flower bed.
- Removed vines from fence around well 3 at water plant 3.
- Performed routine AED inspections at City Hall and in all PW vehicles.
- Replaced light bulbs as needed inside all facilities.
- Refreshed paint on back wall at City Hall connecting kitchen and records room.
- Reduced flow of water in water fountain at City Hall as requested.
- Built new chair for Montgomery Police Chief.
- Assisted with repair of back-up light in patrol room.
- Repaired toilet in joint bathroom near administration at City Hall.
- Repaired AC overflow drain pan outside City Administrator's office window.
- Secured letters on each of the walls at City Hall.
- Re-leveled PW office building near eastern doorway.
- Built work bench for PW shop.
- Prepared burn pile at WWTP#1.
- Replaced rain sensors at City Hall and Community Center.
- Painted and installed bump stops at PW Office for visitor parking.

Parks/Recreation

- Posted all park reservation notices.
- Completed 31 work orders for maintenance-parks issues.
- M/W/F cleaning of all restrooms and grounds.
- Fernland docents reported 613 visitors and provided 57 tours for the month.
- Replaced all bulbs inside Fernland Park, Community Center facilities as needed.
- Treated Memory Park pump area under stairs with white crazy ant poison.
- Repaired light pole covers at Cedar Brake Park.
- Checked for wasps at Fernland Park including Jardine Cabin attic.



- Following storms at Fernland Park, emptied water from iron pots and removed tree limb near Jardine Cabin.
- Completed irrigation checklist at Memory Park, Cedar Brake, Fernland Park, City Hall, Rose bushes, Community Center, and Welcome Sign.
- Delivered trailer as requested by Rotary Club to Memory Park.
- Relocated pallet of stone at Memory Park.
- Repaired asphalt next to library at Memory Park.
- Performed annual removal of roots from Memory Park waterfall pump inlet box.
- Performed repairs on Hulon House hall door frames.
- Added rain sensor to Fernland Park.
- Re-piped 3" discharge line to waterfall pump at Memory Park.

General

- Attended weekly Leadership Team meetings.
- Completed 15 work orders for maintenance-general issues.
- Completed monthly safety meeting with department and safety officer.
- Attended bi-weekly conference calls with utility operator and engineer.
- Lowered all flags to half staff and raised to honor shooting victims and military.
- Flew 2 ceremonial flags for new elected council members.
- Participated in the Fire Flow Test for Buffalo Springs.
- Attended RoadBotics Montgomery TX Map Confirmation walk through meeting.
- Participated in budget discussions in preparation of the 2023-2024 Budget.
- Attended Preconstruction Meeting for Flagship Blvd. Storm and Pavement Improvement.
- Participated in Town Creek Recap Strategy Alignment meeting.
- Attended 2023 Sanitary Sewer Rehabilitation meeting.
- Participated in Water Resources Planning Team meetings.
- Participated in meeting with Historical Society, Chamber of Commerce, MEDC and city representatives regarding planned and future event partnerships.

