

# LONE STAR STREET DANCE

Stephanie Fox, 604 College Street, Montgomery, TX 77356 · 936.525.7615  
sfoxc@me.com

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Dear MEDC members,

On August 13, 2022, I organized the first Lone Star Street Dance. It was held in the parking lot of Jacob's Property and was only promoted through a Facebook Page that I created for the event. The community response to the event was amazing. I am approximating that we had around 800 people attend the first event and the interest in another event has been very strong. I quickly discovered that additional funds would be needed due to the size of the event. I am including the costs involved to be permitted, insured and have additional security due to the high community interest.

For the 1<sup>st</sup> event, I paid for the expenses out of my own pocket. I bought a photo booth frame that can be used at future events for \$108.23. I purchased a Snapchat Geofilter so that people attending the event would have a custom banner on their Snapchats that promoted the Lone Star Street Dance for \$7.00 for 2 hours. I had 10 custom color flyers made for \$7.58 to take to local businesses since it was done on very short notice for \$7.58. I bought roughly \$20.00 worth of bottled waters to hand out due to the heat. I also spent \$89.90 to purchase 10 cardboard trash receptacles but I was able to return those and have them donated by Waste Management. Trash bags to fit the donated boxes were purchased as well as balloons. The DJ donated his services for free that evening with a value of \$600 for his services.

As this event goes forward, we will need roughly \$2500 per event for insurance (\$900), police officers to do security (\$800 for 4 officers), a reduced rate of \$400 to the DJ and then \$250 for the permit fees and deposits. I am requesting \$5000 for the next 2 events to be held on 10/22/22 and then also in the 1<sup>st</sup> quarter, date to be determined. I would like to ask for this to be put in the budget as a quarterly event going forward. It is a great way to promote the Downtown Historic Montgomery area and its businesses.

Thank you for your consideration.

Stephanie Fox  
936.525.7615

**City of Montgomery, TX  
Economic Development Corporation  
Grant Application**



Company Name: <u>N/A</u>	
Company Contact: <u>Stephanie Fox</u>	Title:
Best Phone: <u>936-525-7615</u>	Alt. Phone:
Email Address: <u>sfoxc@me.com</u>	
Physical Address: <u>604 College St.</u>	City, State, Zip: <u>Montgomery, TX 77356</u>
Mailing Address (if different): <u>604 College St.</u>	City, State, Zip: <u>Montgomery, TX 77356</u>
Applicant's years of experience in this business: <u>N/A</u>	How long has his business been located in Montgomery? <u>N/A</u>

Do you own or lease this facility? <u>N/A</u>	If leased, please provide owner information and a copy of lease agreement.	
<input type="checkbox"/> OWN <input type="checkbox"/> LEASE	Owner Name: <u>N/A</u>	Owner Phone: <u>N/A</u>

Provide a detailed description of the proposed project as "Exhibit A" attached

What is the estimated total cost of the project? (Include supporting information, ie estimates/quotes as "Exhibit B" attached)	\$ <u>5000.00</u>
How much funding are you requesting from the MEDC for this project? (Typical grants are awarded at 1/3 the total project cost or up to \$5,000)	\$ <u>5000.00</u>
Are you requesting an exception for additional funding on this project? (Please provide additional supporting evidence for this request as "Exhibit C")	\$

When will this project begin? <u>10/22/22</u>	What is the estimated completion date? <u>2nd event in 1st Q/2023 and every quarter thereafter</u>
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Attach all drawings of planned improvements as "Exhibit D"

Include a description of expected commercial revitalization impact & sales tax revenue impact as "Exhibit E"

If this project will employ Montgomery vendors, please supply details as "Exhibit F"

Applicant's Signature: Stephanie Fox  
 Title: \_\_\_\_\_  
 Date: 9/7/22

<b>OFFICE USE:</b>			
Date Application Received:	Date Presented to Board:	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DECLINED
Performance Agreement Received:	Project Completion Date:	Funding Date:	Check Number:

**Montgomery Economic Development Corporation Grant  
PERFORMANCE AGREEMENT**

THIS PERFORMANCE AGREEMENT is made and entered into as of \_\_\_\_\_, (date) by and between THE MONTGOMERY ECONOMIC DEVELOPMENT CORPORATION (MEDC) and \_\_\_\_\_ (Grant Awardee), whose business address is \_\_\_\_\_.

In consideration of the mutual covenants herein contained and, intending to be legally bound hereby, the MEDC and Grant Awardee agree as follows:

1. Grant Awardee will complete the grant application.
2. MEDC will notify Grant Awardee by U.S. Mail.
3. In the event that the property covered by the grant is leased, the Grant Awardee must provide the city with a letter of approval from the property owner for said improvements to commence.
4. Grant Awardee must submit plans to city for proper approvals and proper city permits.
5. A proposed project must start after grant approval and be completed within six (6) months of the date of this agreement or according to the terms of this agreement.
6. When the project is complete, the Grant Awardee must request the MEDC to verify completion and costs.
7. Grant Awardee must agree to maintain said enhancements/improvements for a period of time not less than twelve (12) months.
8. Upon notification by staff that the project has been completed and a satisfactory Performance Agreement has been executed by both parties, the MEDC will transfer awarded funds to the Grant Awardee for reimbursement of costs up to the awarded amount at the specified matching ratio.
9. Only costs from a vendor for purchased labor or materials will be recognized for matching funds. Costs for the applicant's employee labor or in-stock materials are not eligible for reimbursement.
10. MEDC may, at its sole discretion, extend the period of performance.
11. The MEDC Representative will verify start of work and completion of work.
12. No grant reimbursement funds will be paid until the project is complete. Cost incurred prior to the date of the grant approval may not be recognized for matching funds.

**Date of Completion.** The date of completion of the project is established as \_\_\_\_\_.

**Payment.** At completion of project MEDC agrees to make the following payment in U.S. funds to Grant Awardee, provided Grant Awardee complies with all of the covenants and stipulations contained in this Agreement.

A set fee of up to \_\_\_\_\_.

\_\_\_\_\_  
Grant Awardee

\_\_\_\_\_  
MEDC President

From: STEPHANIE Castleschouldt sfoxc@me.com  
Subject: Fwd: Lone Star Street Dance 09.24.2022  
Date: Aug 29, 2022 at 6:34:25 PM  
To: Mom foxinsurance@consolidated.net

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Stephanie Fox

Begin forwarded message:

**From:** "Tilley, Corinne" <ctilley@ci.montgomery.tx.us>  
**Date:** August 29, 2022 at 1:27:29 PM CDT  
**To:** STEPHANIE Castleschouldt <sfoxc@me.com>  
**Cc:** Trent Lozano 1626 <dlozano@ci.montgomery.tx.us>, Nicola Browe <nbrowe@ci.montgomery.tx.us>, Mike Muckleroy <mmuckleroy@ci.montgomery.tx.us>, Chief Solomon 1600 <asolomon@ci.montgomery.tx.us>, Dave McCorquodale <dmccorquodale@ci.montgomery.tx.us>  
**Subject:** Lone Star Street Dance ~~09.24.2022~~

10/22/22

Thank you for your submittal, dated Monday, August 22, 2022.

A review of the street festival permit application for the ~~September 24~~, 2022 Lone Star Street Dance has been completed.

10/22/22

The following requirements must be met prior to permit

issuance:

1. **Submit permit fee payment.** The fee for the street festival permit shall be \$50 with a clean-up deposit of \$200 that shall be paid prior to issuing the permit.

2. Site plan. A revised site plan was submitted August 24, 2022. The revised site plan shows the closure of two streets, College and McCown. It appears that access to the parking lot of the Montgomery Community building will be blocked during this event. **Please let us know, in writing, your safety plans and traffic control for accommodating general parking on this property. (\*Note, if the Montgomery Community building is reserved for use by another group, you must submit an alternative plan to address the other group's use of the community building.)**

3. Barricades. An assessment of the schedule and placement of barricades will be addressed by the City Public Works Department.

4. Police assessment. Based on the enlarged location of the event, the increase in the number of attendees (from 100 to 500), and the inability to control alcohol coming in from outside sources, **a minimum of four (4) on-sight officers will be required for the duration of the event. (The officers have a 4 hour minimum so they will be on-**

**sight from 6:30 pm to 10:30 pm. The Pay Rate for this job is \$50 per hour per officer).** Montgomery Police Officer Lozano will have the officers names available to you before the event.

5. Fire/EMS assessment. No FD/EMS on-site presence is needed.

6. Music. (a) Please **ensure that the DJ has the appropriate license to play artists' music in public.** (b) The application indicates the use of loudspeakers. An **amplification permit is required** if the sound exceeds 65 dB(A) up to 10:00 pm (heard from a residential property) or exceeds 68 dB(A) (heard from a nonresidential property). After a sound assessment was completed at the location during normal hours (11:30 am - 11:45 am), the existing noise registered around the stage area (baseline) ranged from 45-65 dB(A) (varied as people were talking nearby and vehicles went by). When the loudspeaker is added, the sound generated will exceed 65 dB(A) - 68 dB(A); therefore, an **amplification permit is required.**

7. Sanitation services. (a) Please **advise how sanitation/restrooms will be accommodated for the event.** (b) the application indicates the use of Waste Management cardboard trash receptacles. Please **advise when and where the receptacles will be placed and picked up.**

8. Certificate of Insurance is required. **Commercial**

**General Liability: \$1,000,000 limit per occurrence for bodily injury, personal injury and property damage; \$2,000,000 aggregate per event. The City of Montgomery must be named as additional insured.**

**The following shall be listed in the Description of Operation: *"The City of Montgomery, its' officers, officials, employees, boards and commissions, agents, and volunteers are to be covered as "additional insured", as required by contract in respect to liability arising out of premises owned, occupied or used by the Festival/Event."***

Please submit required payment, documentation, and additional information within seven (7) days of receiving this email.

If you have any questions or concerns, please don't hesitate to contact me.

Respectfully,

Corinne Tilley  
Code Enforcement Officer  
Montgomery Police Department  
101 Old Plantersville Road  
Montgomery, TX 77316  
Office: 936-597-7662  
Cell: 936-297-8793