



101 OLD PLANTERSVILLE ROAD, MONTGOMERY, TEXAS 77316

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## Public Works Department

### Monthly Report for August 2024

#### Water

- Completed monthly cutoff list for nonpayment.
- Completed monthly leak notification door hangers.
- Completed monthly meter verification list.
- Completed monthly check of idle meter list for consumption. No issues were found.
- Completed 14 work orders for activate/deactivate service.
- Completed 5 work orders for endpoint maintenance issues.
- Completed 6 work orders for water leaks.
- Completed 12 work orders for miscellaneous water issues.
- Completed 9 work orders for water taps.
- Well #3 went back online 8/20 following an electrical issue. We received a dozen or so calls about the change in color of the water and it's soft texture while using Well #4.
- An additional valve flush on the hydrant located on Abner was performed.
- Discussed recent leak repaired by resident on Eva and reset endpoint.
- Discussed leaks with residents on Caroline, McGinnis, Liberty, and Bessie Price Owen.
- Assisted TXDOT rehab the water main at Atkins Creek by installing stabilized sand around the water main line.
- Discussed resident concerns about potential meter issues on Liberty and Jenny Lane.
- Met with resident on Anna Springs to discuss irrigation system, water usage, and potential reasons recent bill increased.

#### Wastewater

- Completed 6 work orders for sewer taps.
- Piled up brush at WWTP#1 with backhoe.
- Discussed sewer cap issue with resident on Terra Vista.
- Installed entry boot at 6" clean out at on Dina Ln.
- Straightened up WWTP#2.

#### Streets/Drainage/ROW

- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary.
- Completed items for weed patrol.
- Continued storm debris removal through 8/9/2024.
- Picked up debris from Memory Park following Lake Conroe Rotary Club work weekend.
- Flail mowed, cleared debris, and installed new access gate for new access road to Well #2.

PUBLIC WORKS

FIRST RESPONDER

- Retrieved, hauled, delivered, and spread material to create access road to Well #2.
- Removed trash from roadway on Old Plantersville Road.
- Removed fallen limbs in the roadway at Rankin @ Worsham.
- Repaired stop sign at Waterstone Dr @ Buffalo Springs Dr.
- Re-contacted TXDOT to re-install speed limit sign at 19990 Eva, 20590 Eva, and South Buffalo Springs per PD's request.
- Re-stripped white lines and removed wooden barricade on Shepherd.
- Posted public parking sign at each entrance to the consolidated building on Pond St.

### **Building/Facility/Vehicle/Equipment Maintenance**

- Conducted weekly Safety Inspection Reports.
- Completed monthly light bulb check at all facilities.
- Delivered cases of water to City Hall as requested.
- Completed weekly cleaning of Community Center.
- Completed weekly pre-trip inspections of crew trucks.
- Completed monthly check of all irrigation systems and made repairs as necessary.
- Completed 16 work orders for general-City Hall maintenance.
- Removed 6" of dirt from the base of the three oak trees by the dumpsters at the Community Center.
- Replaced overhead light in patrol room at City Hall.
- Performed inspection on all AED's at City Hall and PW vehicles.
- Located irrigation valves and replaced main controller at City Hall.
- Replaced the filter for the refrigerator at City Hall.
- Relocated the downspout and readjusted flow on gutter at City Hall.
- Pressure washed and Re-stripped City Hall parking lot.
- Rehung the recessed light in the council chambers.
- Repaired the toilets in the lady's restroom at City Hall.
- Replaced batteries to door locks at PW office and 213 Prairie.
- Repaired grease zerk on flail mower.
- Trimmed limbs and removed vines from WWTP#2 fence line.
- Cleaned up debris in easement behind Burger Fresh.
- Used brush hog on property located on Colby's Way.
- Straightened up tree beds at Community Center.
- Checked brakes on dump trailer (PW1502).
- Performed oil change on PW1801.
- Repaired toilet at Community Center.

### **Parks/Recreation**

- Posted all park reservation notices.
- Completed 34 work orders for maintenance-parks issues.
- M/W/F cleaning of all restrooms and grounds.
- Fernland docents reported 406 visitors and provided 32 tours for the month.
- Treated all buildings at Fernland Historical Park for wasps.
- Replaced concrete sidewalk at Cedar Brake Park with asphalt.
- Delivered 6 loads of dirt for contractor at Memory Park.
- Removed weeds in flower bed at Fernland Historical Park.
- Delivered and picked up trailer for rotary club workday.
- Flail mowed at Memory Park.

### **General**

- Attended weekly Leadership Team meetings.
- Completed 21 work orders for maintenance-general issues.
- Completed monthly safety meeting with department and safety officer.



- Attended bi-weekly conference calls with utility operator and engineer.
- Attended SH 105 – CSJ 0338-02-032 Weekly coordination meetings.
- Attended Advisory Team Meeting #4 – Review Draft Downtown District Regs and Design Guildelines .
- Met with MISD at High School to discuss irrigation tap.
- Met with Mike Payne from Paradise Gardens to discuss project at Memory Park.
- Attended DPWSC Board Meeting.
- Attended City of Montgomery Events Contingency meeting.

