



City Administrator Report – May 25, 2021 City Council Meeting

While we have had a couple minor technical stumbling points, we have had a mostly uneventful return to live meetings at City Hall in the past several weeks. We expect to continue posting recordings to the City's website going forward both to capture the public record of the meetings and to make it easier for the public to observe the activity of the City Council meetings.

One small, but I hope interesting item of note, is that the upcoming monthly utility bill for City water and sewer customers will feature a QR code that takes customers to the account login page for both payments and account data. This will provide greater ease of use for those who use their mobile devices to access and pay their accounts. Another item that has been worked on in City Hall between the Police Department and the Administration Department is updating our festival permits to fully address the changes made in the last revision regarding larger events. The primary items of business on the agenda this meeting include the City's Water and Sewer Utility Operations provider and the City Engineer. Each of these will be presented for a change in contract this meeting. Finally, staff is needing to get City Council's approval for matching funds on a grant application for two potential sidewalk projects for next fiscal year. Basic details of this project will be presented to City Council at this meeting. For several months, several City departments and personnel have met with representatives of Montgomery Independent School District and Emergency Services District #2 in trying to formulate preliminary planning for a future catastrophic emergency. I expect we will approach City Council next month for funding some of these emergency communication measures, most of which will also be able to be used during non-emergency periods as well. Finally, there is an item on the agenda from the Montgomery Economic Development Corporation. The MEDC approved

a grant request for \$20,000 to Reflective Life Ministries, with all the appropriate information included with the agenda item. As part of its oversight of the MEDC, the City Council must approve all expenses greater than \$10,000.00.

The regular local meetings I have attended since the last City Administrator Report include the Planning and Zoning Commission Meeting on May 4th, a Disaster Coordination Planning Meeting for the City, MISD and ESD 2 on May 5th, the City Council Meeting on May 11th, the Chamber of Commerce monthly lunch meeting on May 14th, and the Montgomery Economic Development Corporation Meeting on May 17th, which was also the date of the Downtown Development Presentation to the downtown owners (a recording of which is expected to post in the near future). I was also in several internal meetings related to engineering services and other planning City operations and functions, as well as discussed items of interest with members of the public who contacted City Hall.

I am planning to take several days of vacation time in June and early July, as I am close to my maximum level of vacation time on the books. I am also planning a rescheduled anniversary celebration in mid-October.

Please feel free to contact me directly if you have any questions about these items. I look forward to seeing each of you at the upcoming meeting. If you have specific questions on items within the reports, please feel free to contact me or the appropriate department head prior to the meeting. Also, please let me know if you will be unable to attend the meeting.

Respectfully submitted,

Richard Tramm

City Administrator