



Public Works Department
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Monthly Report for April 2022

Water

- Replaced broken A-box at Well 3.
- Completed monthly cutoff list for nonpayment.
- Completed monthly leak notification door hangers.
- Completed monthly meter verification list.
- Completed monthly check of idle meter list for consumption. No issues were found.
- Activated/deactivated 6 water accounts.
- Completed 5 work orders for endpoint maintenance issues.
- Completed 1 work orders for water leaks.
- Completed 12 work orders for miscellaneous water issues.
- Completed 13 work orders for water taps.

Wastewater

- Replaced broken hasp on Lift Station 10.
- Private sewer line broken with sidewalk construction on Eva St. Met with contractor to evaluate and offer advice on solution.
- Sewer backup at 1001 Wade due to Lift Station 4 issue.
- Repaired broken sewer lead on Peninsula Point.
- Completed 14 work order for sewer taps.
- Completed 2 work orders for sewer-stop up.

Streets/Drainage/ROW

- Removed tree damaged by storm on Community Center Rd.
- Replaced pole to Stop Ahead sign on the northbound lane south of Lonestar Parkway on Buffalo Springs.
- Cleared drain inlet on Caroline and Houston following storm.
- Repaired sink hole in the middle of the road for 920 College.
- Repaired 1 pothole.
- Completed 1 work order for Street ROW – Ditch/Drainage.
- Completed 1 work orders for street sign issues.
- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary.

Building/Facility/Vehicle/Equipment Maintenance

- Pressure washed sidewalks at Community Center.
- Added additional electrical outlet at WWTP #2 office.



- Repaired light switch in Conference Room at WWTP #2 office.
- Pressure washed all facilities including concrete slab at 777 Clepper.
- Installed additional cabinets in WWTP #2 office.
- Repaired valve on pressure washer PW1503.
- Inspected and registered PW1301.
- Conducted weekly Safety Inspection Reports.
- Completed monthly light bulb check at all facilities.
- Delivered cases of water to City Hall as requested.
- Completed weekly cleaning of Community Center.
- Completed weekly pre-trip inspections of crew trucks.
- Completed monthly check of all irrigation systems and made repairs as necessary.
- Completed 17 work orders for general-City Hall maintenance.

Parks/Recreation

- Replaced handrail for Crane Cabin at Fernland Park.
- Repaired drinking fountain at Cedar Brake Park.
- Replaced basketball goal metal net at Homecoming Park.
- Removed stump near restrooms at Cedar Brake Park.
- Replaced reservation backboard at Memory Park pergola.
- Water sealed all wooden structures at all parks to include all cabins, picnic tables, fences, and pavilion structures.
- Repaired water leak on irrigation at Memory Park.
- Posted all park reservation notices.
- Completed 49 work orders for maintenance-parks issues.
- M/W/F cleaning of all restrooms and grounds.
- Fernland docents reported 869 visitors and provided 75 tours for the month.

General

- Flew flag for Ryan Kadlubar, Montgomery Boy Scouts Eagle Scout and delivered to Mayor for presentation at City Council meeting.
- Replaced both flags at the Welcome Sign.
- Re-fueled auxiliary fuel tank and discussed agreement with fuel company.
- Replaced batteries in all irrigation controllers.
- Charged all LED road flare kits.
- Assisted with Antique Festival.
- Upgraded camera system at WWTP #2.
- Completed items for weed patrol.
- Public Works Foreman attended TML Leadership Academy.
- Attended TEEX Leadership Academy with Ryan Thomas.
- Attended MLK SSR & Drainage Improvement Pre-Construction Meeting.
- Completed 12 work orders for maintenance-general issues.
- Completed monthly safety meeting with department and safety officer.
- Attended bi-weekly conference calls with utility operator and engineer.

