



101 OLD PLANTERSVILLE ROAD, MONTGOMERY, TEXAS 77316

Telephone: (936) 597-6434

Public Works Department

Monthly Report for July 2023

Water

- Completed monthly cutoff list for nonpayment.
- Completed monthly leak notification door hangers.
- Completed monthly meter verification list.
- Completed monthly check of idle meter list for consumption. No issues were found.
- Activated/deactivated 12 water accounts.
- Completed 5 work orders for endpoint maintenance issues.
- Completed 8 work orders for water leaks.
- Completed 10 work orders for miscellaneous water issues.
- Completed 6 work orders for water taps.
- Repaired 2" gasket on meter behind 19927 Hwy 105 (AT&T store).
- Assisted property manager with location of leak on irrigation line at 20212 Eva Street.
- Assisted O'Reilly Auto Parts Manager with location of leak at meter.
- Repaired water leak at WWTP#2 next to clarifier under the stairs on the west side.
- Repaired numerous leaks caused by boring contractors throughout town for fiber installation project.
- Assisted tenants at 10 and 15 Powell Circle confirm and locate leak.
- Replaced meter due to broken lock tabs on curb stop at 21 Powell Circle.
- Assisted homeowner on Kings Lane with water line concerns on College Street.
- Assisted homeowner at 506 Worsham correct water pressure issue (valve was ½ off).
- Oversee fiber boring contractors daily throughout project to prevent water leaks.
- Lowered pipe of original blowoff and wrapped new blowoff with insulation at WWTP#2.
- Repaired (spliced) endpoint for Neptune meter at high school.
- Replaced packing on both gate valves at 22825 Eva.
- Repaired fire hydrant at Summit Business Park.
- Discussed issue with homeowner on 626 Worsham with concern about wire protruding from water meter.
- Repaired water meter lid at 129 Scenic Hills Ct. for concerned homeowner.

PUBLIC WORKS

FIRST RESPONDER

- Received notification of TCEQ water issue. Researched possible causes and resolutions. Implemented resolutions and additional testing increasing the number of locations from 2 to 6 including water plant 3. Received confirmation resolution(s) reduced TTHM's significantly although waiting for official TCEQ test results.

Wastewater

- Completed 6 work orders for sewer taps.

Streets/Drainage/ROW

- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary.
- Completed items for weed patrol.
- Removed rocks and dirt in the street from dump truck delivery on FM 1097 from Plez Morgan Dr. to Terra Vista.
- Removed low hanging limbs and vine from tree hanging over Old Plantersville at Womack Cemetery.
- Repaired a speed limit sign on MLK and McGinnis Ln.
- Marked 346 locates for calls via Texas 811 during the month of July.

Building/Facility/Vehicle/Equipment Maintenance

- Conducted weekly Safety Inspection Reports.
- Completed monthly light bulb check at all facilities.
- Delivered cases of water to City Hall as requested.
- Completed weekly cleaning of Community Center.
- Completed weekly pre-trip inspections of crew trucks.
- Completed monthly check of all irrigation systems and made repairs as necessary.
- Completed 12 work orders for general-City Hall maintenance.
- Removed tree limbs and tree debris for city residents, parks, and facilities, etc. following 6/21/23 storm.
- Removed bag of sack Crete left behind by unknown traveler on Buffalo Springs @ Hwy 105.
- Prepared, delivered materials, and installed culvert for 1002 Old Plantersville Rd.
- Replaced hoses on PW1802 Mini excavator.
- Secured netting around fence at Lift Station #14.
- Exercised camera to view sewer vent in City Hall.
- Outsourced HVAC repair to contractor regarding overflow drip in City Administrator's office.
- Removed blockage for mini split in PD Server room.
- Repaired can light in Council Chambers.
- Installed film on City Administrator's door.
- Replaced photocell at Homecoming pavilion.
- Sprayed and removed vines from WWTP#2 fence line.
- Replace ballast in women's back restroom at Community Center.
- Replaced HVAC filters at PW Office.

Parks/Recreation

- Posted all park reservation notices.
- Completed 28 work orders for maintenance-parks issues.
- M/W/F cleaning of all restrooms and grounds.
- Replaced HVAC filters at Fernland Historical Park and Community Center.



- Checked for wasps throughout Fernland Historical Park.
- Repaired waterfall at Memory Park.
- Trimmed persimmon tree at Fernland Historical Park.
- Delivered trailer to Memory Park for Lake Conroe Rotary Club workdays.
- Replaced sign on pathway from Fernland Historical Park to Memory Park.
- Replaced broken solar light pole at Fernland Historical Park.
- Corrected irrigation zone flow rates at Memory Park.
- Outsourced HVAC issue at Community Center.
- Trimmed trees and treated ants on Community Center grounds in preparation for the Water Party.
- Participated in Movie Night preparation, setup, viewing and clean up.
- Fernland docents reported 488 visitors and provided 46 tours for the month.

General

- Attended weekly Leadership Team meetings.
- Completed 16 work orders for maintenance-general issues.
- Completed monthly safety meeting with department and safety officer.
- Attended bi-weekly conference calls with utility operator and engineer.
- Assisted PD in destroying seized guns.
- Participated in PD official donation to homeowner and installed A/C unit at 921 MLK.
- Participated in Water Resources Planning Team meeting.
- Attended Freedom Fest debriefing meeting.
- Attended Montgomery Water Party Discussion.
- Attended LSCA equipment demonstration.

