

May 7, 2021

The Honorable Mayor and City Council
City of Montgomery
101 Old Plantersville Road
Montgomery, Texas 77316

Re: Proposed Monument Sign Encroachment Agreement No. 2
The Shoppes at Montgomery Retail Plaza
The City of Montgomery

Dear Mayor and Council:

We recommend the City enter into an encroachment agreement with Developer, First Hartford Realty Corporation, to allow the construction of five (5) additional monument signs within the City's utility easement.

The agreement should be of the same character and requirements as the previous agreement and should protect the city against damage to the signs in case the City must work within the easement. The sign locations are shown in the enclosed exhibit. Please note that the public sanitary sewer force main shown on the enclosed exhibit is abandoned and is therefore not a cause for concern regarding clearance.

We recommend the following additional conditions because the sign details are not known at this time:

- The Developer must submit a set of construction plans showing the encroachments are not in conflict with existing public water and sanitary sewer lines. The plans must also be approved by the City Engineer prior to proceeding with construction of the monument signs.
- During construction, the contractor is responsible for coordinating with Public Works to verify the location of the existing public utilities and must ensure a minimum 4-foot horizontal clearance between the foundation and the edge of the waterline pipe.

As always, should you have any questions or need additional information, please do not hesitate to contact us.

Sincerely,



Don Durgin, PE
Engineer for the City

DD/wsl

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Enc: Encroachment Agreement Request Letter
Monument Sign Site Plan
Monument Sign Foundation Plan

Cc (via email): Mr. Richard Tramm – City of Montgomery, City Administrator
Mr. Dave McCorquodale – City of Montgomery, Assistant to the City Administrator
Ms. Susan Hensley – City of Montgomery, City Secretary
Mr. Alan Petrov – Johnson Petrov, LLP, City Attorney