

Montgomery Economic Development Corporation  
**AGENDA REPORT**

<b>Meeting Date:</b> July 15, 2025	<b>Budgeted Amount:</b> N/A
<b>Department:</b> Administration	<b>Prepared By:</b> Ruby Beaven

**Subject**

Consideration and possible action on a request for a non-budgeted purchase of six tablets for MEDC Commission members.

**Recommendation**

Staff recommend approval for staff to purchase six tablets with keyboards and protective cases.

**Discussion**

MEDC met on June 17, 2025 where a request was made for a budget amendment to be added to the July 15, 2025 agenda for six new devices with an estimated expense not to exceed \$7,000.

Staff looked into a couple options for the purchase of 6 Surface Pro units with keyboards and protective cases.

The IT company provided an estimate of about \$8,300 which equates to about \$1,385 each. Amazon provided an estimate of about \$5,300 which equates to about \$885 each.

MEDC is expected to have a surplus in the Consulting Professional Services line for this current budget. If this purchase is authorized, this will not need a budget amendment, just a reallocation of funds.

**Approved By**

City Secretary/Director of Administrative Services	Ruby Beaven	Date: July 09, 2025
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