



101 OLD PLANTERSVILLE ROAD, MONTGOMERY, TEXAS 77316

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## Public Works Department

### Monthly Report for July 2024

#### Water

- Completed monthly cutoff list for nonpayment.
- Completed monthly leak notification door hangers.
- Completed monthly meter verification list.
- Completed monthly check of idle meter list for consumption. One issue was found and resolved.
- Completed 9 work orders for activate/deactivate service.
- Completed 24 work orders for endpoint maintenance issues.
- Completed 4 work orders for water leaks.
- Completed 5 work orders for miscellaneous water issues.
- Replaced drop pole on front gate at WP#3.
- Operator flushed lines on Colby's Way following resident request.
- Reported chlorine smell in the Lake Creek subdivision area to operator.
- Discussed consumption with residents on Anna Springs, Kings Lane, Jenny Lane, and MLK.
- Delivered meter box on College Street to replace box removed by resident.
- Relocated hydrant meter for contractor on Lonestar Parkway.

#### Wastewater

- Completed 2 work orders for sewer-stop up.
- Filled up backup generators with fuel due to outages from Hurricane Beryl.
- Repaired road with brown wood base rock at LS #2.
- Filled in spots with brown wood base rock at WWTP#2.
- Repair fence on LS #4 gate.
- Discussed sewer backup with residents on Worsham and Liberty since on the customer side.
- RegROUTED manhole lid between City Hall and Stowes.
- Discussed broken sewer cap with resident on Terra Vista.

#### Streets/Drainage/ROW

- Completed 4 work orders for Street ROW – Ditch/Drainage.
- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary.
- Completed items for weed patrol.
- Set up barricades for Independence Day parade.
- Assisted resident removal of green waste debris city wide every weekday beginning 7/9/2024 due to wind from Hurricane Beryl including all city facilities.
- Trimmed limb on MLK @ McGinnis next to speed limit sign.

PUBLIC WORKS

FIRST RESPONDER

- Removed debris from ditches on Baja, McGinnis, and MLK.
- Increased depth of ditches on Maiden and Caroline.
- Reset street sign pole on Community Center Drive.
- Straightened street sign at Clepper and Racetrack and C.B. Stewart at Buffalo Springs.
- Repaired potholes on MLK @ FM149 and Buffalo Springs @ Waterstone.

### **Building/Facility/Vehicle/Equipment Maintenance**

- Conducted weekly Safety Inspection Reports.
- Completed monthly light bulb check at all facilities.
- Delivered cases of water to City Hall as requested.
- Completed weekly cleaning of Community Center.
- Completed weekly pre-trip inspections of crew trucks.
- Completed monthly check of all irrigation systems and made repairs as necessary.
- Completed 7 work orders for general-City Hall maintenance.
- Repaired sprinkler heads and stations for irrigation system at City Hall.
- Replaced bolts in women's restroom at City Hall.
- Replaced both flags at City Hall following Hurricane Beryl.
- Performed maintenance on all chainsaws.
- Replaced power plugs on all trucks and dump trailer.

### **Parks/Recreation**

- Posted all park reservation notices.
- Completed 34 work orders for maintenance-parks issues.
- M/W/F cleaning of all restrooms and grounds.
- Fernland docents reported 406 visitors and provided 32 tours for the month.
- Delivered supplies before and cleaned up afterward for the Water Party.
- Installed US flags for Independence Day at Cedar Brake Park.
- Replaced both flags by Cedar Brake Park sign following Hurricane Beryl.
- Troubleshoot irrigation system flow meter at Memory Park.
- Repaired water leak on west side of Cedar Brake Park.
- Treated Fernland Historical Park for wasps.
- Removed metal roof panels at Fernland Historical Park from the grass between the black smith shop and crane cabin.
- Delivered and retrieved trailer for Lake Conroe Rotary Club's workday at Memory Park.
- Pulled section of concrete out, added rock and replaced 2" of asphalt at Cedar Brake Park following water leak repair.
- Cut down dead Bois D'Arc limb at Cedar Brake Park.
- Repair padlock on Fernland Historical Park Blacksmith shop and reattached the orange netting on the back of the building.
- Stained replacement board on the shutter of the Fernland Historical Park Jardine cabin.
- Treated beehive at the swings at Cedar Brake Park.

### **General**

- Attended weekly Leadership Team meetings.
- Completed 14 work orders for maintenance-general issues.
- Completed monthly safety meeting with department and safety officer.
- Attended bi-weekly conference calls with utility operator and engineer.
- Participated in the BSI product demo.
- Attended CIP Meeting.
- Attended meeting with Consolidated Communications at City Hall.

