

Montgomery City Council
AGENDA REPORT

Meeting Date: November 14, 2023	Available Funds: N/A
Department: Admin	Prepared By: Dave McCorquodale

Subject

Consideration and possible action on a Service Agreement for Building Plan Review and Inspection Services between the City of Montgomery and Rick Hanna CBO Partners, LLC.

Recommendation

Staff recommends the approval of the Service Agreement as presented.

Discussion

Issue:

The city contracts with Rick Hanna to provide building inspection and plan review services and has an existing service agreement in place. Mr. Hanna is restructuring his business type/name and the service agreement requires an update to reflect this change.

Regulations:

The existing service agreement was approved in October 2022 and included the city attorney and staff working with Mr. Hanna on the details and provisions of the agreement.

Analysis & Conclusion:

Mr. Hanna has also discussed increasing their Certificate of Occupancy inspection fee from \$50 to \$100. The cost to the customer will not change (currently \$175). City staff supports this change and recommends approval of the service agreement as presented. Mr. Hanna provided a brief summary of the change that is helpful to explain the business name change:

As with all businesses, it is challenging to recruit and retain quality staff. I believe that we have been fortunate to put together an effective team and I am in the process of recognizing their efforts by awarding ownership in a new company. We are setting up the books so that the partnership will be operational on January 2, 2024. Other than issuing payment to a different company name and tax ID number, we hope that you see no change in operations.

Shavauna Higgins – Operations Manager

Brady Richards – Finance Manager

Cody Hanna – Inspector

Steven Richards – Inspector

Rick Hanna, CBO – Inspector & Plan Reviewer

Approved By

Assistant City Administrator & Planning & Development Director	Dave McCorquodale	Date: 11/08/2023