



101 OLD PLANTERSVILLE ROAD, MONTGOMERY, TEXAS 77316

Telephone: (936) 597-6434

Public Works Department

Monthly Report for March 2025

Water

- Completed monthly cutoff list for nonpayment.
- Completed monthly leak notification door hangers.
- Completed monthly meter verification list.
- Completed monthly check of idle meter list for consumption. No issues were found.
- Completed 19 work orders for activate/deactivate service.
- Completed 8 work orders for endpoint maintenance issues.
- Completed 9 work orders for water leaks.
- Completed 8 work orders for miscellaneous water issues.
- Completed 3 work orders for water taps.
- Replaced 4x4 on gate between Water Well 2 and neighbor on Stewart Street.
- Repaired leak on 2" waterline on west side of fire station.
- Repaired leak on waterline at Emma's Way and Theodore.
- Hays researched water issues on Caroline, Colby's Way, Harley, Brocks Lane, Abner, Villa Lane, and Terra Vista Circle.
- Researched water issue on Powell Circle with tenant.

Wastewater

- Completed 2 work orders for sewer taps.
- Completed 1 work orders for sewer-stop up.
- Assisted resident with sewer line backup on Louisa.

Streets/Drainage/ROW

- Completed 8 work orders for Street ROW – Ditch/Drainage.
- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary.
- Completed items for weed patrol.
- Remove dead squirrel from roadway on Old Plantersville Rd.
- Removed fallen tree from McGinnis Lane.
- Removed 2 fallen trees from 905 College Street.
- Delivered and picked up 4 type 1 barricades on Mason St to ensure safety during tree trimming over the street.
- Reinstalled street sign and stop sign at the corner of Scenic Hills Ct. and Emma's Way.
- Reinstalled 30 MPH sign on Liberty.
- Dug out ditches and powerwashed sidewalks on Bessie Price Owens.

PUBLIC WORKS

FIRST RESPONDER

- Checked storm inlets throughout the city limits following rain.
- Built berm and increased ditch depth on Baja.
- Removed debris from ditches on Baja, McGinnis, and MLK.
- Reinstalled speed limit sign on Buffalo Springs in front of Ransom's.
- Reinstalled street signs at C. B. Stewart and Buffalo Springs.
- Reinstalled street signs in Hills of Town Creek subdivision.
- Repaired edge of road on Old Plantersville.
- Filled in cut out next to manhole near the stop sign on Summit Business Park.
- Filled in void on bridge on College and patched with asphalt and removed blockage in culverts under the bridge.
- Repaired pothole on Buffalo Springs south of Waterstone intersection.

Building/Facility/Vehicle/Equipment Maintenance

- Conducted weekly Safety Inspection Reports.
- Completed monthly light bulb check at all facilities.
- Delivered cases of water to City Hall as requested.
- Completed weekly cleaning of Community Center.
- Completed weekly pre-trip inspections of crew trucks.
- Completed monthly check of all irrigation systems and made repairs as necessary.
- Completed 7 work orders for general-City Hall maintenance.
- Setup, attended, and cleanup for quarterly Heavy Trash Weekend.
- Repaired back door of community center.
- Replaced batteries in irrigation controllers.
- Re-attached the ornament to the top of the flagpole in the Council Chambers.
- Assembled new chair in Utility Billing office.
- Replaced the restroom door lock in administration with a key entry lock.
- Re-wired PW1502 Dump Trailer.
- Replaced batteries in keypads at Wastewater treatment plant.
- Replaced photocell at Welcome Flags.
- Repaired front French door locking mechanism at the Community Center.
- Pressure washed PW Shop bay doors and Events shed door.
- Renewed inspection and registration for PW2301.
- Replaced brake assembly and bearings for PW1502 (dump trailer).
- Ran wire for power source on PW2501 and PW2502.
- Checked ground wire on PW2301.
- Installed a replacement meter box lid for fiber box on Minero and discussed how to contact Entergy regarding the sinkhole near the homeowner's box.

Parks/Recreation

- Posted all park reservation notices.
- Completed 40 work orders for maintenance-parks issues.
- M/W/F cleaning of all restrooms and grounds.
- Fernland docents reported 935 visitors and provided 70 tours for the month.
- Replaced plants at Fernland Historical Park (8 lantana and 8 hedges in front of Simonton House) and repaired flickering spotlight.
- Removed loose limbs at Cedar Brake Park.
- Cleaned fountain at Cedar Brake Park.
- Repaired drinking fountain at Cedar Brake Park.
- Installed window film in the Community Center storage room.
- Replaced board in the center step to the front porch of Crane Cabin at Fernland Historical Park.
- Checked for wasps at Fernland Historical Park.



- Began cleaning Fernland Historical Park Simonton and Hulon Houses including restroom, sweeping floors, remove cobwebs, etc. each week.
- Replaced the exterior light pole on the right side of the Crane Cabin front porch and replaced the front door threshold.
- Treated Homecoming Park for ants.
- Removed pile of leaves at Memory Park.
- Backfilled and dressed up following leak at Memory Park.
- Delivered and picked up PW1502 (Dump trailer) at Memory Park for Lake Conroe Rotary Club workday.
- Treated Cedar Brake Park for ants.
- Treated for rodents at City Hall, Water Plant 3, and Lift Stations.
- Rinsed the coils on the A/C condensers at the Community Center, Fernland Historical Park, Wastewater Treatment Plant #2, Water Plant #2 and Water Plant #3.
- Repaired waterline leak at Memory Park.
- Repaired small leak on Cedar Brake Park fountain.

General

- Attended weekly Leadership Team meetings.
- Completed 11 work orders for maintenance-general issues.
- Completed monthly safety meeting with department and safety officer.
- Attended bi-weekly conference calls with utility operator and engineer.
- Setup, attended, and clean up for Montgomery Tree Giveaway, Flag Celebration and Reception, and Movie Night on March 8th. Movie Night was cancelled at 6 PM (sunset 6:25 PM).
- Lowered and raised flags according to Governor Abbott's request for Sylvester Turner and Carol Keeton.
- Replaced US and Texas flags at the Welcome Flags.
- Re-hang banner at Welcome Flags that blew off.
- Pressure washed and painted bumpstops in front of the N.H. Davis Museum.
- Participated in the WP No. 4 RFQ meeting.
- Attended the Briarley Development Meeting.
- Participated in the BCS Capital Call.
- Attended Accurate Meter & Supply Beacon Quarterly Meeting.

