



June 2, 2021

The Honorable Mayor and City Council
City of Montgomery
101 Old Plantersville Road
Montgomery, Texas 77316

RE: Proposal for Civil Engineering Services
TPDES Permit Renewal
Project type: (Municipal)
WGA Project No. 00574-001-00

Dear Mayor and Council:

Ward, Getz & Associates, PLLC (Consultant) is pleased to submit this proposal to the City of Montgomery (Client) to provide Civil Engineering Design Services for the above referenced project. We understand the Client wishes to renew the TPDES Permits for both the Stewart Creek WWTP and Town Creek WWTP. Our project understanding, scope of services and fee are below.

Project Understanding

Based on the information from the Client on the subject site, we assume the following to be true:

Assumptions and Exclusions

1. This proposal does not include TCEQ review & application fees or advertising fees.
2. This proposal does not include effluent sampling and analysis costs.
3. This proposal does not include additional engineering or legal expenses as a result of TCEQ-required stream modeling, public comment or hearing, additional studies or cost analyses required by TCEQ, a contested permit, environmental research requested by TCEQ, or other requests from TCEQ that are non-standard.

Scope of Services

I. Permit Renewal Application:

The Consultant will prepare the TPDES permit renewal application forms including Administrative Report 1.0, SPIF, Technical Report 1.0, Core Data Form, Worksheet 2.0, and Worksheet 6.0 for each WWTP. The Consultant will also coordinate with the Client's operator to obtain sampling and analysis data of the active plant's effluent. We anticipate the following exhibits will be required for each permit application:

1. Original USGS Map
2. Flow Schematics
3. Supplemental Technical Reports
4. Justification
5. WWTP Site Map

II. Permit Coordination:

The Consultant shall review and respond to comments and requests for information from TCEQ to deem the applications administratively complete. The Consultant will review the Notice of Receipt of Applications and Intent to Obtain Water Quality Permit Renewal, as well as the Notice of Applications and Preliminary Decisions. The Consultant will coordinate with newspaper publishers to ensure the notices are published and the completed applications are placed on public display at the appropriate locations. The Consultant will also review the draft permit and make comments to the TCEQ, summarize the final permits once received, and distribute the final permits to the Client and Client's Operator.

Fee Summary

The services will be provided at a Lump Sum (LS) as follows:

<u>Permit Renewal Application Services</u>	
I. Permit Renewal Application & Coordination	\$ 20,000
Total Permit Renewal Engineering Fees	\$ 20,000
 <u>Required Supplemental Services</u>	
A. Projected Application Reimbursable Expenses	\$ 2,000

Closure

This proposal is submitted pursuant to and in accordance with the Professional Services Agreement dated May 25, 2021, by and between Ward, Getz, and Associates, PLLC and the City of Montgomery.

This proposal is good for a period of up to 60 days from the date of the proposal.

If there are any questions, please feel free to contact me at 713-789-1900 or by cell phone at 281-796-3101. Thank you for the opportunity and we look forward to working with you on this project.

Regards,



Chris Roznovsky, P.E.
Department Manager