

Montgomery City Council
AGENDA REPORT

Meeting Date: December 10, 2024	Budgeted Amount: N/A
Department: Administration	Prepared By: Ruby Beaven

Subject

Consideration and possible action on the Request for Qualifications for Building Inspection and Plan Review Services.

Recommendation

Staff recommend City Council to take no action.

Discussion

The city went out for a Request for Qualifications (RFQ) in September for Building Inspection and Plan Review Services and received several submittals. Bid opening was in October. At this time, the City is going in a different direction. We do not plan to proceed with selecting any of the contractors who responded to the RFQ.

At this time, we are currently contracted with Rick Hanna CBO Partners, LLC. Mr. Hanna’s company currently provides visual building inspection and/or plan review services. We are in the process of revising the contract to expand the duties and responsibilities of Building Official.

This approach not only meets our requirements as outlined in the RFQ, but also ensures continuity by retaining the existing contractor familiar with the City’s history, thereby fostering a smoother collaboration and minimizing potential disruptions in service.

This agenda item is a housekeeping item. The staff’s recommendation is for the City Council to take no action on selecting a contractor Building Inspection and Plan Review Services.

Approved By

City Secretary & Director of Administrative Services	Ruby Beaven	Date: 12/05/2024
City Administrator		Date: