

Montgomery City Council  
**AGENDA REPORT**

<b>Meeting Date:</b> December 10, 2024	<b>Budgeted Amount:</b> N/A
<b>Department:</b> Administration	<b>Prepared By:</b> Ruby Beaven

**Subject**

Consideration and possible action on renewal of the annual permit for Cedar Crest Mobile Home Park.

**Recommendation**

Motion to renew the annual permit for Cedar Crest Mobile Home Park for 2025 year.

**Discussion**

Cedar Crest Mobile Home Park, located on Old Plantersville Road, is the only mobile home community within the City and receives an annual permit from the City for the operation of the park. For a number of years, the park was inspected annually for deficiencies such as loose skirting around trailers, debris, etc. The owners of the park have provided a letter from the City dated July 21, 2000 that confirms the park’s status as “existing, non-conforming” park. Chapter 54 of the City Code of Ordinances prescribes the specific process for renewal of the annual permit for an existing, nonconforming park. In light of receiving this letter clarifying the park’s status, staff cannot require an inspection as part of the annual permit renewal. However, the City has the right to inspect the park at any time for code violations.

Cedar Crest’s current Mobile Home Park Permit is scheduled to expire on December 12, 2024.

Staff recommends the approval of the 2025 annual permit, as presented.

**Approved By**

City Secretary & Director of Administrative Services	Ruby Beaven	Date: 12/03/2024
City Administrator		Date: