



101 OLD PLANTERSVILLE ROAD, MONTGOMERY, TEXAS 77316

Telephone: (936) 597-6434

Public Works Department

Monthly Report for February 2025

Water

- Completed monthly cutoff list for nonpayment.
- Completed monthly leak notification door hangers.
- Completed monthly meter verification list.
- Completed monthly check of idle meter list for consumption. No issues were found.
- Completed 9 work orders for activate/deactivate service.
- Completed 3 work orders for endpoint maintenance issues.
- Completed 11 work orders for water leaks.
- Completed 24 work orders for miscellaneous water issues.
- Completed 9 work orders for water taps.
- Repaired service line on Summit Park.
- Contacted commercial customer regarding leak on customer side of the meter on Summit Park.
- Discussed leaks on customer side with residents on Brocks Lane and Berkley.
- Repaired water leak on MLK and FM1097.
- Assisted homeowner with request to turn off water on Peninsula Point.
- Turned water back on following repair on Liberty St.

Wastewater

- Completed 9 work order for sewer taps.
- Performed cleanup following leak at WWTP#2.
- Installed 8" clean out on west side of exit for Lonestar Estates.

Streets/Drainage/ROW

- Completed 4 work orders for Street ROW – Ditch/Drainage.
- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary.
- Completed items for weed patrol.
- Removed trash from Right of Way across from McCoys on Eva.
- Replaced 30-MPH sign in front of Ransom's restaurant.
- Removed leaves, twigs, and trash from drainage ditches on Baja, McGinnis, and MLK.
- Reset 20-MPH pole on CB Stewart.
- Flail mowed easement on Liberty at Town Creek.
- Filled pothole on southwest corner of Caroline at FM 149.
- Removed pile of asphalt in turn lane at intersection of Hwy 105 at Lone Star Parkway.
- Repaired road entrance to Lincoln Elementary School entrance on MLK.



- Repaired shoulder of Old Plantersville Road following boring contractor created issue with asphalt due to shallow bore. Will continue to monitor the situation.

Building/Facility/Vehicle/Equipment Maintenance

- Conducted weekly Safety Inspection Reports.
- Completed monthly light bulb check at all facilities.
- Delivered cases of water to City Hall as requested.
- Completed weekly cleaning of Community Center.
- Completed weekly pre-trip inspections of crew trucks.
- Completed monthly check of all irrigation systems and made repairs as necessary.
- Completed 14 work orders for general-City Hall maintenance.
- Cleaned grease trap at Community Center.
- Performed quarterly inspection on all AEDs at City Hall and in PW crew trucks.
- Added locking wheels to the podium in the City Hall Chamber.
- Checked out A/C on Administration side of City Hall. Forwarded issue on to contractor.
- Added molly bolt to secure the top corner of a stall in the women's rest room at City Hall.
- Cut up and removed fallen tree at Fernland Historical Park.
- Repaired receptacle on corner light pole on McCown at College.
- Reattached the vent deflector to the ceiling in the Code Enforcement office.
- Completed hard freeze list before forecasted weather event.
- Picked up and unloaded pallet of water bottles.
- Dragged the WWTP#2 yard to fill in potholes.
- Replaced the belt and tensioner on PW1801.
- Replaced battery on PW1501.
- Replaced electrical plug for trailers on PW1801.
- Replaced trailer brake wire on PW1502.
- Accepted delivery of PW2501 and PW2502.
- Added additional wire for irrigation zones 2, 8, and 10 at City Hall.
- Wrapped water lines at PW office to prevent freeze issues.

Parks/Recreation

- Posted all park reservation notices.
- Completed 35 work orders for maintenance-parks issues.
- M/W/F cleaning of all restrooms and grounds.
- Fernland docents reported 541 visitors and provided 37 tours for the month.
- Repaired fence between Fernland Historical Park and day care facility next door.
- Repaired water fountain at Cedar Brake Park.
- Repaired drinking fountain including strainer at Cedar Brake Park.
- Replaced deadbolt on secondary front door at Community Center.
- Checked and treated as needed all parks for wasps and fire ants.
- Repaired gun strap on the gunport hanging in the Jardine Cabin at Fernland Historical Park.
- Removed sleeve from old Fernland sign and filled holes where sign stood.
- Replaced missing globes and lights on light poles at Homecoming Park.
- Located and re-aligned sprinkler heads at Memory Park in preparation of new drainage project.
- Located bridge drain holes and leveled bowl fountain at Memory Park.
- Dropped off and returned dump trailer at Memory park for the Lake Conroe Rotary Club.
- Replaced photocell at Homecoming Park and Jacob's property parking lot.
- Trimmed fox-tail ferns at Fernland due to freeze.
- Turned on water at parks following hard freeze.



General

- Attended weekly Leadership Team meetings.
- Completed 7 work orders for maintenance-general issues.
- Completed monthly safety meeting with department and safety officer.
- Attended bi-weekly conference calls with utility operator and engineer.
- Set out and removed barricades, staffed, placed, maintained, and removed receptacles, set out & removed event parking signs for Lone Star Street Dance and Mardi Gras Block Party.
- Prepared for Heavy Trash Weekend.
- Setup out and removed Texas Flags at Cedar Brake Park and the electronic sign for CB Stewart's Birthday Event on 2/8/25.
- Replaced pulley on US flag at Cedar Brake Park.
- Replaced flags at Community Center.
- Attended presentation by Zion Multi Media for potential social media, website, and events marketing.
- Attended ARPA meeting.
- Met with Lake Conroe Rotary Club at Memory Park to discuss new project.
- Attended Tri Pointe Homes meeting to discuss development of 108 acre tract.
- Attended Town Center WWTP Kickoff meeting with WGA.
- Attended FM 1097 Substantial Completion Inspection and MISD CTE & Ag Barn Substantial Inspection.
- Attended the Meridian Barriers demonstration with PD.

