

Montgomery Planning and Zoning Commission
AGENDA REPORT

Meeting Date: 12/07/2021	Budgeted Amount:
Department: Administration	Prepared By: Dave McCorquodale

Subject

Consideration and possible action regarding election of officers.

Recommendation

Nominate and elect a Chairperson and Vice-Chairperson and other officers as you see fit.

Discussion

This is done annually following appointment or reappointment of members to the P&Z Commission. Selecting the Chairperson and Vice-Chairperson allows for someone to preside over meetings and someone to serve as an alternate if the Chairperson cannot attend the meeting.

Jeff Waddell and Britnee Ghutzman currently serve as Chairman and Vice-Chairman, respectively. Any member is eligible to serve in these roles including those currently serving. City staff carries out the duties of Secretary by keeping minutes and preparing reports and recommendations to City Council. Should the Commission decide to appoint a Secretary (or other officers), the duties of the position would remain the responsibility of City staff.

Approved By

Asst. City Administrator	Dave McCorquodale	Date: 11/28/2021
City Administrator	Richard Tramm	Date: 11/28/2021