



101 OLD PLANTERSVILLE ROAD, MONTGOMERY, TEXAS 77316

Telephone: (936) 597-6434

Public Works Department

Monthly Report for June 2023

Water

- Completed monthly cutoff list for nonpayment.
- Completed monthly leak notification door hangers.
- Completed monthly meter verification list.
- Completed monthly check of idle meter list for consumption. No issues were found.
- Activated/deactivated 12 water accounts.
- Completed 8 work orders for endpoint maintenance issues.
- Completed 4 work orders for water leaks.
- Completed 6 work orders for miscellaneous water issues.
- Completed 12 work orders for water taps.
- Repaired leak on Community Center irrigation meter.

Wastewater

- Completed 11 work orders for sewer taps.
- Completed 5 work orders for sewer-stop up.
- Assisted homeowners with locating source of blockage on Mia Lago Dr, McGinnis, Liberty, and Peninsula Point.

Streets/Drainage/ROW

- Completed 3 work orders for Street ROW – Ditch/Drainage.
- Completed daily utility locates as necessary.
- Completed daily removal of bandit signs as necessary.
- Completed items for weed patrol.
- Clepper St. asphalt cracks repaired with cold patch.
- Re-set "Stop" sign on Villa Ln @ Lone Star Bend.
- Repair street sign at CB Stewart @ Clepper.
- Installed rip rap in ditch on both sides of driveway to Lift Station 10 to resolve erosion issue.
- Set culvert on Simonton for Mt. Pleasant Church.

Building/Facility/Vehicle/Equipment Maintenance

- Conducted weekly Safety Inspection Reports.
- Completed monthly light bulb check at all facilities.
- Delivered cases of water to City Hall as requested.
- Completed weekly cleaning of Community Center.



- Completed weekly pre-trip inspections of crew trucks.
- Completed monthly check of all irrigation systems and made repairs as necessary.
- Completed 8 work orders for general-City Hall maintenance.
- Removed tree limbs and tree debris for city residents, parks, and facilities, etc. following storm.
- Trimmed trees around town and remedied visibility issue on Flagship.
- Removed flags following Memorial Day weekend.
- Replaced both flags at Community Center.
- Replaced trailer brake cable on PW-1502.
- Repaired driver side running board on PW-1701.
- Replaced PW-1510 passenger A Peller trim.
- Prepped and sprayed bed liner on PW-1801.
- Set up barricades for Lone Star Street Dance.
- Set up barricades for Freedom Fest.
- Participated in Heavy Trash Weekend.
- Replaced "No Parking" sign at southwest corner of Community Center.
- Treated Community Center for ants.
- Removed old fallen telephone pole in front of the Old State Bank building.

Parks/Recreation

- Posted all park reservation notices.
- Completed 27 work orders for maintenance-parks issues.
- M/W/F cleaning of all restrooms and grounds.
- Fernland docents reported 654 visitors and provided 59 tours for the month.
- Treated Fernland Historical Park for wasps including Jardin Cabin attic.
- Removed tree limbs at Cedar Brake Park following storm.
- Replaced rain sensor on irrigation system at Memory Park.
- Delivered, picked up and emptied trailer @ Memory Park for Lake Conroe Rotary Club.
- Replaced men's restroom motion sensor switch at Cedar Brake Park.
- Replaced fan lights in the parlor, office, and back room at Fernland Historical Park.
- Sprayed weeds on walkway and flagstone steps at Fernland Historical Park.
- Cut up and removed Pecan tree limb by Hulon House at Fernland Historical Park.
- Repaired waterfall and both fountains at Memory Park.
- Added rain gutters to Cedar Brake, Homecoming, and Community Center Restrooms.
- Replaced plug cover on light pole by toddler playground at Cedar Brake Park.
- Repaired clogged line at drinking fountain in Cedar Brake Park.
- Removed storm debris from Memory Park and Fernland Historical Park.
- Reinstalled photocells at Community Center after rain gutter installation.

General

- Attended weekly Leadership Team meetings.
- Completed 11 work orders for maintenance-general issues.
- Completed monthly safety meeting with department and safety officer.
- Attended bi-weekly conference calls with utility operator and engineer.
- Installed two (2) vise grips on table in PD shed at City Hall.
- Public Works Department attended "Stop the Bleed" training provided by Montgomery Fire Department.

