

Montgomery MEDC
AGENDA REPORT

Meeting Date: May 15, 2023	Budgeted Amount:
Department: N/A	Prepared By: DMc

Subject

Consideration and possible action on a Professional Services Agreement for engineering consulting services between the MEDC and Civil Systems Engineering, Inc.

Recommendation

Approval of the Agreement as presented.

Discussion

The MEDC has considered engaging an on-call engineering consultant to facilitate key projects and provide representation with various agencies ranging from TxDOT to H-GAC to county commissioners. Another goal of these services is to provide timely information to the MEDC and to the various agencies to further projects that align with the MEDC’s mission of improving economic development and quality of life in Montgomery.

The MEDC has experience with the engineers that would serve in the primary roles and as points of contact with the firm – Kyle Bertrand and Lori Sanguedolce who led the downtown design master plan project and worked/are working on the McCown Street design project. Staff has had good interactions with both Kyle and Lori and believe they will be able meet the needs of the MEDC exceptionally well. A point to note is that both engineers have volunteered their time and expertise to the MEDC to affect positive change on several key projects—including the brick pavers that were added to the TxDOT median project on Eva Street / SH105. The Board can decide to enter into this agreement or direct staff to develop an RFQ outline. In the interest of time and because of my personal knowledge of Kyle and Lori, I do not hesitate to recommend them as the right consultant.

Following MEDC approval of an agreement (this one or after an RFQ selection is made), City Council will need to approve the agreement. The not-to-exceed annual cost of the agreement is \$32,000.

Approved By

Assistant City Administrator	Dave McCorquodale	Date: 05/12/2023