



**City of Montgomery**

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**Request for Proposals**

**Grounds Maintenance**

**January 2023**

**CITY OF MONTGOMERY**  
**REQUEST FOR PROPOSALS**  
**BID – GROUNDS MAINTENANCE**

**PROJECT DESCRIPTION**

Contractor to furnish all labor, equipment, and materials needed for the completion of the work described below. Please complete the Price Schedule for each section. Additional maintenance/mowing visits will be paid on the per visit price as defined in the Price Schedule. Added maintenance/mowing areas shall be based upon a negotiated price agreed to by the City and the selected contractor. Invoices are to be submitted at the first of each month for payment on the previous month's service. This contract is not considered a salary and payments will only be made for work performed.

**1.) GROUNDS MAINTENANCE**

**AREAS TO BE MAINTAINED:**

Includes eight (8) sites detailed in Schedule 1.

**DESCRIPTION OF WORK TO BE PERFORMED:**

- Mow
- Edge all borders – concrete, beds, along fence lines, around trees and other obstacles
- Weed beds, playground equipment areas, and volleyball courts by hand as needed regularly
- Sweep/power blow to clean up landscape-related grass
- Chemical weed control of sidewalks and parking areas
- Trim all shrubs and ground cover as needed
- Maintain a well-defined (trenched) bed line
- Remove all trash from landscaped areas

**FERTILIZER PROGRAM:** (Coordinated with mowing schedule)

- Fertilize applications two times per year, one in spring and one in fall.
- Prior approval by Public Works is required before commencing applications.
- Monitor and spot treatment for insects and disease control during fertilizer applications.
- Weed control can be used for hardscapes and shrub beds.

SCHEDULE:

- Bi-weekly or monthly from October to March and weekly from April to September, as proposed by contractor (not to exceed 36 times per year).

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PRICE SCHEDULE

**1.) GROUNDS MAINTENANCE:**

**WEEKLY FACILITIES:**

Location	Price per occurrence
1. City Hall	
2. Cedar Brake Park	
3. Homecoming Park	
4. Community Building	
5. Fernland Park	
6. Memory Park (mowing and trimming only)	
7. Jenny Adams Lot/Nat Hart Davis Museum	
8. 213 Prairie St.	
Fertilizer application cost for all 9 weekly facilities (Twice per year maximum)	

**Sealed bids are due by January 25, 2023 @ 2:00 PM to:**

**By mail or hand delivered:**

Nici Browe, City Secretary  
City of Montgomery  
101 Old Plantersville Road  
Montgomery, TX 77316

**Bid opening on January 25, 2023 @ 2:00 PM at:**

Montgomery City Hall  
101 Old Plantersville Road  
Montgomery, TX 77316

\_\_\_\_\_ Initial to indicate acceptance and understanding of the Project Description details.