



CITY OF MINNETRISTA

REQUEST FOR CITY COUNCIL ACTION/DISCUSSION

Subject: Approve Resolution - Res No 104-26 for Proposed Listings of Delinquent Utility for Certification to County

Prepared By: Brian Grimm, Finance Director

Meeting Date: October 5, 2026

Property owners were notified by letter of the delinquent amounts due to the City for utilities. The unpaid utility notification letters were sent in early September. The letters stated that the amount was due by 4:30 PM on September 28, 2026. This gives time for City staff to prepare resolutions for Council and coordinate the certification to the County for collection with the annual property taxes.

Attached is the proposed resolution for delinquent utilities for your review.

MAIN POINTS:

1. Some of the fees have been paid since the original notices were mailed. Those accounts have been removed from the certification list and the remaining accounts are indicated on the list attached to each resolution.
2. It is proposed that the unpaid amounts that have not been paid or granted payment arrangements be certified to the County Assessors Office for collection with the payable 2027 taxes.

Recommended City Council Action: Adopt the resolution for proposed certification of the delinquent utility amounts at an interest rate of 5% per annum plus \$30 administrative fee per parcel as per the fee schedule.

Does Recommended Action meet City Mission Statement? Yes No

Does Recommended Action meet City Goals/Priorities? Yes No

Explain: Annual process to certify unpaid delinquent fees for collection with the 2027 property taxes.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

RESOLUTION NO. 104-26

**RESOLUTION ADOPTING CERTIFICATION
FOR UNPAID UTILITY FEES**

WHEREAS, pursuant to proper notice duly given as required by law, the council approved certification for delinquent Utility fees due to the City of Minnetrista.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MINNETRISTA, MINNESOTA:

1. Such proposed certification, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute the certification of unpaid water, sewer, storm water and recycling bills against the lands named therein.
2. Such certification shall be payable to the County auditor along with their property taxes. The certification shall bear interest at a rate of 5 per cent annum from the first full month from the date of adoption of this certification resolution (November 1, 2026), and a \$30 administrative fee. To the certified amount shall be added interest on the entire certification from first full month from the date of this certification resolution (November 1, 2026) until December 31, 2027.
3. The owner of any property so certified may, at any time prior to the certification to the county auditor, pay the whole amount due on such property to the City or make prior payment arrangements with Finance Director. Such payment must be made on or before November 15, 2026 or interest will be charged starting November 1, 2026 through December 31, 2027.
4. The clerk shall forthwith transmit a certified duplicate of this certification to the county auditor to be extended on the property tax lists of the county. Such certification shall be collected and paid over in the same manner as other municipal taxes.

ADOPTED by the council this 5th day of October 2026 by vote of ____ Ayes ____ Nays.

Mayor

ATTEST:

City Clerk

CITY OF MINNETRISTA
Certification Summary
Utility Billing

Property Address	PID Number	Certification Amount
1410 PRESERVE BLVD	0811724410007	\$51.75
7651 KINGSWOOD RD	0911724340003	\$51.75
1015 SUNNYFIELD RD N	1011724120007	\$51.75
6155 SUNSET DR	0211724240027	\$111.26
6180 PAINTER RD	0211724310001	\$117.59
60 CO RD 110 N	0211724120002	\$131.26
9542 COTTONTAIL DRIVE	3111724230068	\$135.19
9456 PHEASANT CROSSING	3111724220030	\$152.51
3495 EAST SHORE DRIVE	2511724130001	\$179.70
815 CO RD 110 N	1111724110005	\$179.70
9502 GANDER LANE	3111724220044	\$185.28
5950 HARDCRABBLE CIRCLE	2611724130008	\$189.75
1070 CREST RIDGE COURT	1211724140029	\$201.13
6255 WEST BRANCH RD	1111724220005	\$214.13
5475 NORTH ARM DR	0111724320002	\$246.00
3260 EAGLE BLUFF ROAD	2611724220012	\$248.31
6520 GAME FARM RD E	1011724440007	\$288.73
4327 CREEKSIDE WAY	3411724240017	\$290.16
500 NORTH BRANCH RD	0311724420002	\$304.21
310 CO RD 110 N	0211724130018	\$310.46
955 MAPLE CREST DRIVE	1211724210007	\$317.02
6085 SUNNYFIELD RD E	1111724310004	\$317.12
90 CO RD 110 N	0211724120003	\$321.01
635 CLARENCE AV	0111724330009	\$327.95
7300 CO RD 26	0411724410006	\$335.69
9550 CO RD 26	0611724220001	\$335.93
5005 NORTH ARM DR	0111724410013	\$335.93
8305 OX YOKE CIRCLE	0511724130014	\$335.96
1020 GAME FARM RD N	1011724220002	\$335.97
650 TRAILS END ROAD	0111724410017	\$335.97
5970 GAME FARM RD E	1111724430001	\$335.97
6690 GAME FARM RD E	1011724430012	\$335.97
5405 NORTH ARM DR	0111724310012	\$335.97
4945 NORTH ARM DR	0111724410007	\$335.97
1130 MARINA DRIVE	1111724140010	\$415.44
4613 LANDINGS WAY	3111724340011	\$511.80
4305 COTTAGEWOOD COURT	3411724240103	\$564.97
6625 SOUTH SAUNDERS LAKE DR	2211724410062	\$631.78
6835 MINNEHAHA COURT	3411724210023	\$675.39
4296 COTTAGEWOOD COURT	3411724240084	\$697.69

5525 YELLOWSTONE TRAIL	3611724330025	\$700.60
6750 HALSTEAD AVE	2211724430042	\$705.83
5420 YELLOWSTONE TRAIL	3611724330036	\$773.40
5292 EDSALL ROAD	2511724240029	\$805.32
4276 COTTAGEWOOD COURT	3411724240089	\$935.66
6929 CROSBY COURT	3411724240052	\$942.43
6550 SOUTH SAUNDERS LAKE DR	2211724410048	\$963.80
4482 COVEY LANE	3111724310058	\$1,070.99
3565 TUXEDO ROAD	2511724130032	\$1,182.61
6809 MINNEHAHA COURT	3411724210027	\$1,193.33
4500 LOTUS DRIVE	3411724410096	\$1,221.07
5320 EDSALL ROAD	2511724240038	\$1,227.21
4131 WOODLAND COVE PARKWAY	3411724210014	\$1,348.31
5559 MORNINGVIEW TERRACE	1211724320044	\$1,512.71
5948 HERMITAGE TRAIL	3511724120057	\$1,539.20
5440 EASTVIEW AVE	1211724230010	\$1,550.67
4317 COTTAGEWOOD COURT	3411724240100	\$1,603.31
5774 SUNNYBROOK CIRCLE	1111724440037	\$1,696.64
4360 TRILLIUM LANE WEST	3511724240017	\$1,739.02
5846 SUNNYBROOK CIRCLE	1411724110014	\$2,014.20
4378 TRISTA BEND	3411724240109	\$2,580.76
9496 GLACIER ROAD	3111724230042	\$2,800.78
1425 WESTWOOD DRIVE	1211724330028	\$2,844.92
1445 WESTWOOD DRIVE	1211724330014	\$2,972.62
1050 MARIA COURT	1111724140036	\$3,038.45
6971 CROSBY COURT	3411724240040	\$3,067.57
8284 PONDVIEW DRIVE	2911724430021	\$3,230.43
3800 TURTLE ROAD	2911724440041	\$3,389.62
2616 NORTH SAUNDERS LAKE DR	2211724140015	\$3,483.23
4275 STONEBRIDGE CIRCLE	3511724130043	\$3,606.49
4513 COVEY LANE	3111724310036	\$3,888.71
3949 GAMES DRIVE	3111724240041	\$3,892.09
5760 SUNNYBROOK LANE	1111724440020	\$4,026.77
6545 SOUTH SAUNDERS LAKE DR	2211724410036	\$4,110.12
5648 DUTCH LAKE COURT	1411724110024	\$4,667.13
6814 MINNEHAHA COURT	3411724210032	\$4,671.41
1528 SUNNYBROOK DRIVE	1111724440010	\$4,686.86
3776 WOODLAND COVE PARKWAY	2711724340045	\$3,383.28
TOTAL		\$100,847.67