

CITY OF MINNETRISTA



CONSENT ITEM

Subject: Non-Union Employee Step Increase

Prepared By: Allie Polsfuss, Director of Administration

Meeting Date: June 2, 2025

Issue:

On December 2, 2024, the City Council approved the Minnetrista Pay Plan effective 1/1/2025. With the approval of the 2025 Pay Plan, the City Council will consider the July 1 mid-year step increase tonight.

Overview:

To continue to align with the market and maintain regional competitiveness, it is recommended that Council approve the mid-year step increase effective July 1, 2025. This step increase was budgeted for in the 2025 budget process, and the pay plan policy intends to consider a mid- year step increase every year.

Below is the 2025 Non-Union Step Increase table that would be effective July 1, 2025. Employees who have reached step 10 do not receive a step increase and are not included in the table below.

Title	Employee	Grade	1	2	3	4	5	6	7	8	9	10
City Administrator	Krugger	12	\$65.48	\$67.12	\$68.79	\$70.86	\$72.98	\$75.17	\$77.80	\$80.53	\$83.35	\$86.26
Director of Public Safety	Squires	11	\$59.53	\$61.01	\$62.54	\$64.42	\$66.35	\$68.34	\$70.73	\$73.21	\$75.77	\$78.42
Deputy Police Chief	Cummings	10	\$54.11	\$55.47	\$56.85	\$58.56	\$60.32	\$62.13	\$64.30	\$66.55	\$68.88	\$71.29
Director of Public Works	Peters	10	\$54.11	\$55.47	\$56.85	\$58.56	\$60.32	\$62.13	\$64.30	\$66.55	\$68.88	\$71.29
Public Works Supervisor	Storms	8	\$44.72	\$45.84	\$46.99	\$48.40	\$49.85	\$51.34	\$53.14	\$55.00	\$56.93	\$58.92
Building Official	Goodman	8	\$44.72	\$45.84	\$46.99	\$48.40	\$49.85	\$51.34	\$53.14	\$55.00	\$56.93	\$58.92
Senior Planner	Olson	8	\$44.72	\$45.84	\$46.99	\$48.40	\$49.85	\$51.34	\$53.14	\$55.00	\$56.93	\$58.92
Engineer Tech	McCarthy	7	\$40.66	\$41.67	\$42.72	\$44.00	\$45.32	\$46.68	\$48.31	\$50.00	\$51.75	\$53.56
City Clerk	Meyerhoff	7	\$40.66	\$41.67	\$42.72	\$44.00	\$45.32	\$46.68	\$48.31	\$50.00	\$51.75	\$53.56
Senior Accountant	Boll	7	\$40.66	\$41.67	\$42.72	\$44.00	\$45.32	\$46.68	\$48.31	\$50.00	\$51.75	\$53.56
Building Inspector	Pool	6	\$36.96	\$37.89	\$38.83	\$40.00	\$41.20	\$42.43	\$43.92	\$45.46	\$47.05	\$48.69
Utility Billing & Recycling Coord.	Neumann	5	\$33.60	\$34.44	\$35.30	\$36.36	\$37.45	\$38.58	\$39.93	\$41.32	\$42.77	\$44.27
Public Safety Admin w/Evidence	Langenfeld	5	\$33.60	\$34.44	\$35.30	\$36.36	\$37.45	\$38.58	\$39.93	\$41.32	\$42.77	\$44.27
Public Safety Admin Assistant	Brazil	4	\$30.55	\$31.31	\$32.09	\$33.06	\$34.05	\$35.07	\$36.30	\$37.57	\$38.88	\$40.24
Administrative Assistant	Atkinson	4	\$30.55	\$31.31	\$32.09	\$33.06	\$34.05	\$35.07	\$36.30	\$37.57	\$38.88	\$40.24

Recommended City Council Action: Approve Step Increase for Non-Union Employees Effective July 1, 2025.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.