



MAY 19, 2025 CITY COUNCIL MEETING MINUTES

May 19, 2025 at 7:00 PM
7701 County Road 110 West Minnetrista, MN 55364

1) CALL TO ORDER

Mayor Whalen called the meeting to order at 7:00 p.m.

- a) Pledge of Allegiance
- b) Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Claudia Lacy, Peter Vickery, Brian Govern Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Community Development Director David Abel, Director of Public Safety Craig Squires, Assistant City Administrator Allie Polsfuss, Director of Public Works Gary Peters and City Clerk Ann Meyerhoff Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven and City Engineer Alyson Fauske, WSB Engineering
- c) Approval of Agenda
Motion made by Councilmember Reffkin, Seconded by Councilmember Govern to approve the agenda as presented.
Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

2) SPECIAL PRESENTATIONS

- a) Minnetrista Public Safety Supervisors Swearing In
Chief Squires gave a short speech about the mission of the Police Department.
Mayor Whalen swore in Chief Squires, Deputy Chief Cummings, Sergeant Griggs, Sergeant Brown.
- b) ~~Hennepin County Sheriff Dawanna Witt~~
- c) Audit Presentation -2024 Financial Report
 - i) Receive and Accept 2024 Financial Audit
Chrisopher Knopik and Grace Trocinske from Clifton Larson Allen gave a presentation on the 2024 audit.
Motion made by Councilmember Lacy, Seconded by Councilmember Vickery to receive and accept the 2024 Financial Audit.
Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

3) PERSONS TO BE HEARD

4) CONSENT AGENDA

- a) Approve Work Session Meeting Minutes from May 5, 2025
- b) Approve City Council Regular Meeting Minutes from May 5, 2025
- c) Approve the Minnetrista City Council and Commission Code of Conduct

- d) Approve purchase of one SL1000 PPA Portable Parallel Analyzer and Testing Chemkeys from Core & Main
- e) Res. No. 49-25 Approve Claims
- f) Res. No. 50-25 Approving an Agreement with Waste Management of MN Inc for Recycling Services
- g) Res. No. 51-25 Award Park Trail Overlay Paving to Dunsmore Asphalt
- h) Res. No. 52-25 Approve Manhole Adjustment in Easement at 5345 Cedar Point Road
- i) Res. No. 53-25 & 54-25 Accept Bid and Quotes and Award Contracts for the Pavement Maintenance Project - City Project No. 03-25

Motion by Councilmember Govern, Seconded by Councilmember Lacy to approve the consent agenda as presented.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

Motion passed 5-0.

5) PUBLIC HEARINGS

6) BUSINESS ITEMS

- a) Approve Ordinance No. 499 Amending Chapter 11 of City Code related to Farm Animals

Community Development Director Abel gave an overview of the amended ordinance.

Council Member Vickery shared his concerns from the CDC and health issues.

Council Member Reffkin expressed her concerns about enforcement.

Motion made by Councilmember Lacy, Seconded by Councilmember Govern to approve Ordinance No. 499 Amending Chapter 11 of City Code related to Farm Animals.

Voting Yea: Mayor Whalen, Councilmember Lacy, Councilmember Govern

Voting Nay: Councilmember Reffkin, Councilmember Vickery

Motion passed 3-2.

7) ADMINISTRATIVE ITEMS

- a) Staff Reports

Administrator Kruggel gave a brief update on Trista Day

At the June 2nd Council Meeting AE2S will provide some renderings of the Water Treatment Plant which will give Council the option to authorize the ad for bid.

Public Works Director Peters gave an update on Wells 8 & 9 and the water main break.

- b) Council Reports

i) Mayor Lisa Whalen

- Attended Northwest League

ii) Cathleen Reffkin

- Update on the St Bonifacious Fire Meeting

iii) Claudia Lacy

iv) Peter Vickery

v) Brian Govern

- Attended the State of the County

8) **ADJOURNMENT**

Motion made by Councilmember Reffkin, Seconded by Councilmember Vickery to adjourn the meeting at 8:03 p.m.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern