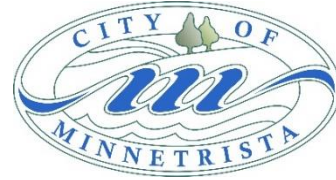


CITY OF MINNETRISTA
CONSENT AGENDA ITEM



Subject: Accept Resignation of Assistant City Administrator Allie Polsfuss effective June 20, 2025

Prepared By: Jasper Kruggel, City Administrator

Meeting Date: June 2, 2025

Issue

Accept Allie Polsfuss' resignation after five years of service to the City of Minnetrista.

Overview

Allie Polsfuss was hired as the Director of Administration on March 26, 2020 and was then promoted to Assistant City Administrator on January 1, 2025. After five years of service to the City, she submitted her letter of resignation (attachment A) effective June 20, 2025. The City thanks Allie for her five years of service to the community. She is a valuable asset to our team and will be missed.

Staff has advertised the position and will be scheduling interviews qualified candidates as discussed in the work session. Once a final candidate is selected, the City Council will see a conditional offer of employment on a future meeting agenda.

Summary

We thank Allie Polsfuss for her commitment to the community and wish her luck in her future endeavors.

Recommended City Council Action: Accept Allie Polsfuss' letter of Resignation effective June 20, 2025.

Mission Statement:

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

City of Minnetrista
7701 CR 110 West
Minnetrista, MN 55364

May 20, 2025

Dear Jasper Kruggel,

After much consideration and reflection, please accept this letter of resignation from my position with the City of Minnetrista effective June 20, 2025. I have been given an opportunity with the City of Breezy Point as their City Administrator and this new role aligns with my family's long-term goals.

Working with the City has given me the opportunity to learn and grow, both professionally and personally, and I will always be grateful for the support of you, the Council, and staff during my five years here. Minnetrista is a special place and I take pride in having worked with such amazing people. I am leaving with deep respect and gratitude for the team I have been fortunate enough to work with.

I am committed to ensuring a smooth transition and will do all I can to assist during this period. Please let me know how I can help to make this process as seamless as possible.

Thank you, sincerely, for the support, trust, and mentorship you have shown me. It has been such a pleasure working with you and the Minnetrista community.

With heartfelt appreciation,

A handwritten signature in black ink, appearing to read "Allie Polsfuss". The signature is fluid and cursive, with a small horizontal line at the end.

Allie Polsfuss