

**CITY OF MINNETRISTA**

**REQUEST FOR CITY COUNCIL  
ACTION/DISCUSSION**



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**Subject:** Approve Change Order 1 for the 2025 Street Improvement Project, City Project 01-25

**Prepared By:** Alyson Fauske, PE, City Engineer

**Meeting Date:** June 2, 2025

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**Issue:**

Should the City approve Change Order 1 for the 2025 Street Improvement Project, City Project 01-25?

**Background/Discussion:**

On March 17, 2025 the City Council awarded the contract for the 2025 Street Improvement Project, City Project 01-25 to Asphalt Surface Technologies Corporation (ASTECH). During the reclamation of Wind Ridge Trail crews encountered fabric in the street section. Fabric is placed in roads to stabilize and reinforce the street. The estimated cost for fabric is \$3,420.00.

Public Works asked ASTECH for a price to resurface Williams Lane. The Pavement Condition Index (PCI) of Williams Lane was 32 in 2024. There isn't watermain in Williams Lane so the next street improvement project is expected to be reconstruction so that watermain can be extended and services installed. This work is not expected to take place within the next 10 years, therefore Public Works proposes that ASTECH resurface the road to improve the surface condition until a street improvement project can be completed. This approach has been successful in the past: Halstead Lane from CR 110 to ~200' west of Lakeside Drive in 2020, and Lotus Drive from CR 92 to Hennepin County Regional Trail in 2023.

ASTECH provided a \$36,022.66 quote to overlay Williams Lane. The contractor also submitted a quote for an ultra-thin bonded wear course (UTBWC) in lieu of an overlay. An UTBWC is similar to an overlay and consists of applying a polymer to the surface and a layer of asphalt. The price for a 1½" UTBWC is \$27,878.36 and is included in Change Order 1.

**Recommendation:**

Staff recommends the City Council approve Change Order 1.

**Fiscal Impact:**

Approval of Change Order 1 would increase the contract amount from \$986,591.05 to \$1,017,889.41, a \$31,298.36 increase. The feasibility report for the project recommended a budget of \$1,181,024.90 (without indirect costs) for surface improvements. If Change Order

**Mission Statement:**

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

1 is approved, the surface improvements installed in 2025 would remain within the recommended budget.

**Recommended City Council Action:** Staff recommends approval of Resolution \_\_\_\_\_, approving a Change Order 1 for the 2023 Street and Utility Improvement Project, City Project 01-23.

Does Recommended Action meet City Mission Statement?  Yes  No

Does Recommended Action meet City Goals/Priorities?  Yes  No

**Mission Statement:**

The City of Minnetrista will deliver quality services in a cost effective and innovative manner and provide opportunities for a high quality of life while protecting natural resources and maintaining a rural character.

<b>WSB Project No. 026511-000</b>	<b>Owner Project No. 01-25</b>	<b>Change Order No. 1</b>
Project Title/Description: 2025 Street Improvement Project		
Owner: City of Minnetrista		
Owner Address: 7701 County Road 110 West Minnetrista, MN 55364-9553		
Contractor: Asphalt Surface Technologies Corporation		
Contractor Address: P.O. Box 1025 St Cloud, MN		
<b>Total Change Order Amount: \$31,298.36</b>		

Description:

Replace fabric on Wind Ridge Trail.

Apply a 1.5" ultra-thin bonded wear course to Williams Lane.

**Estimate Of Cost:** (Include any increases or decreases in contract items, any negotiated or force account items.)

Group/Funding Category	Item No.	Description	Unit	Unit Price	+ or - Quantity	+ or - Amount \$
	56	GEOTEXTILE FABRIC	SY	\$1.80	1,900	\$3,420.00
	57	MOBILIZATION	LS	\$3,800.00	1	\$3,800.00
	58	PATCH WORK	TON	\$295.00	5	\$1,475.00
	59	MILL BUTT JOINTS AND PREPARE TO PAVE	LF	\$2.70	400	\$1,080.00
	60	ADJUST MANHOLES	EACH	\$250.00	4	\$1,000.00
	61	ULTRA THIN BONDED WEAR COURSE 1.5" DEPTH	SY	\$8.80	2,221	\$19,544.80
	62	TOPSOIL AND SEED	SY	\$5.56	176	\$978.56
<b>Net Change This Change Order</b>						<b>\$31,298.36</b>

**Due to this change, the contract time:** (check one)

<input checked="" type="checkbox"/> Is NOT changed	<input type="checkbox"/> May be revised as provided in MnDOT specification 1806
Number of Working Days Affected by this Contract Change: 0	Number of Calendar Days Affected by this Contract Change: 0

Approved By Project Engineer:  Date: 5/23/2025

Approved By Contractor:  (Lance Bombardier) Date: 5-23-2025

Approved By Owner: \_\_\_\_\_ Date: \_\_\_\_\_

**RESOLUTION NO. 57-25**

**CITY OF MINNETRISTA  
HENNEPIN COUNTY, MINNESOTA**

**A RESOLUTION APPROVING CHANGE ORDER 1 FOR  
THE 2025 STREET IMPROVEMENT PROJECT, CITY PROJECT NO. 01-25**

**WHEREAS**, on March 17, 2025 the City of Minnetrista awarded the contract for the 2025 Street Improvement Project, City Project 01-25 to Asphalt Surface Technologies Corporation; and

**WHEREAS**, fabric was encountered during the reclamation of Wind Ridge Trail and needed to be replaced; and

**WHEREAS**, Public Works requests that Williams Lane be overlaid as an interim improvement until the street is reconstructed and watermain is extended.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of Minnetrista that Change Order 1 for 2025 Street Improvement Project, City Project 01-25 is approved.

This resolution was adopted by the City Council of the City of Minnetrista on the 2<sup>nd</sup> day of June, 2025, by a vote of \_\_\_\_\_ Ayes and \_\_\_\_\_ Nays.

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Lisa Whalen, Mayor

ATTEST:

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Ann Meyerhoff, City Clerk