



CITY COUNCIL MEETING MINUTES

March 02, 2026 at 7:00 PM

7701 County Road 110 West Minnetrista, MN 55364

Pursuant to Minnesota Statutes, section 13D.02, one or more council members may participate remotely.

1) CALL TO ORDER

Mayor Whalen called the meeting to order at 7:08 p.m.

- a) Pledge of Allegiance
- b) Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Claudia Lacy, Peter Vickery, Brian Govern Staff: City Administrator Jasper Kruggel, Director of Public Safety Craig Squires, Assistant City Administrator Paula Bauman, Director of Public Works Gary Peters and City Clerk Ann Meyerhoff (Remote) Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven (Remote) and City Engineer Alyson Fauske, WSB Engineering

- c) Approval of Agenda

Mayor Whalen added SWAP update to Business Items.

Motion made by Councilmember Reffkin, Seconded by Councilmember Lacy to approve the agenda as amended.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

2) SPECIAL PRESENTATIONS

3) PERSONS TO BE HEARD

4) CONSENT AGENDA

- a) Approve Work Session Meeting Minutes from February 18, 2026
- b) Approve City Council Regular Meeting Minutes from February 18, 2026
- c) Res. No. 26-26 Approve Claims
- d) Res. No. 27-26 Approve Closing For Fund 433 (2023 Street Capital Improvement Fund)
- e) Approve an Offer of Employment for William Ewald for the Community Service Officer Position

Motion made by Councilmember Lacy, Seconded by Councilmember Vickery to approve the Consent Agenda as presented.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

5) PUBLIC HEARINGS

6) BUSINESS ITEMS

City Engineer Fauske provided an update on the Surface Water Management Asset Program, reminding Council that a score threshold of 65 had previously been established to

evaluate pond performance. Following that determination, bathymetric surveys were conducted to measure sediment levels, and four ponds were identified as needing maintenance. Staff contacted the respective homeowners associations (HOAs) and met with them to discuss next steps. Two HOAs—Hunters Crest and Jennings Cove—have agreed to proceed with the recommended work this year. Staff are assisting with necessary documentation, including obtaining a Wetland Conservation Act no-loss permit, and our engineering technician will verify excavation depths once the work is completed. Regarding the remaining two ponds in Palmer Point, staff discovered there are two separate HOAs, and association documents did not clearly reflect pond ownership boundaries. As a result, those HOAs need time to resolve internal documentation issues before moving forward, and staff will pause action until that process is complete.

7) ADMINISTRATIVE ITEMS

- a) Staff Reports
- b) Council Reports
 - i) Mayor Lisa Whalen
 - May 2nd Recycle Day
 - May 5th State of the City
 - May 13th Trista Day
 - ii) Cathleen Reffkin
 - iii) Claudia Lacy
 - iv) Peter Vickery
 - v) Brian Govern

8) ADJOURNMENT

Motion made by Councilmember Reffkin, Seconded by Councilmember Vickery to adjourn the meeting at 7:17 p.m.
Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern