



CITY COUNCIL MEETING MINUTES

August 18, 2025 at 6:30 PM

7701 County Road 110 West Minnetrista, MN 55364

1) CALL TO ORDER

Mayor Whalen called the meeting to order at 6:30 p.m.

- a) Pledge of Allegiance
- b) Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Claudia Lacy, Peter Vickery, Brian Govern Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Director of Public Safety Craig Squires, Director of Public Works Gary Peters and City Clerk Ann Meyerhoff
- c) Approval of Agenda

Additions to Business Items:

- Approval of the preliminary 2026 tax levy.
- Approval of the debt levy at 100% of the 2026 bond payments.
- Designation of the meeting date as the public comment session for the 2026 tax levy.

Motion made by Councilmember Reffkin, Seconded by Councilmember Lacy.
Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery,
Councilmember Lacy, Councilmember Govern

2) SPECIAL PRESENTATIONS

3) PERSONS TO BE HEARD

4) CONSENT AGENDA

- a) Approve Work Session Meeting Minutes from August 4, 2025
- b) Approve City Council Regular Meeting Minutes from August 4, 2025
- c) Res. No. 74-25 Approve Claims
- d) Approve Agreement for Westonka School Resource Officer (SRO)
- e) Accept Resignation of Community Service Officer Caleb Vanderplas
- f) Accept Resignation of Lake Minnetonka Conservation District - Minnetrista Representative Michael Kirkwood

Motion made by Councilmember Govern, Seconded by Councilmember Vickery to adopt the Consent Agenda as presented.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery,
Councilmember Lacy, Councilmember Govern

Councilmember Vickery expressed his gratitude to Michael Kirkwood for his contributions and his time and commitment, not just to the community, but to the lake as well.

5) PUBLIC HEARINGS

6) BUSINESS ITEMS

Finance Director Grimm presented the preliminary 2025 tax levy, which is set to be adopted as final at the December 8th meeting. Grimm provided an overview, noting that discussions began in June and continued through work sessions on August 4th and August 18th. There is general consensus among the Council that the preliminary levy, which serves as the maximum allowable amount, is appropriate at this stage. The proposed preliminary levy amount is \$7,838,365. Staff will now certify this amount to the county, and residents will receive preliminary tax notices in November. The Council emphasized that while the levy cannot be increased after adoption of the preliminary figure, it can be reduced before final approval. Further discussion on budget items, the levy, and enterprise funds will occur in the coming months.

a) Res. No. 75-25 Approve 2026 Preliminary Tax Levy

Motion made by Councilmember Reffkin, Seconded by Councilmember Vickery to approve the 2026 Preliminary Tax Levy.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

b) Res. No. 76-25 Approve Debt Levy at 100% of 2026 Bond Payments

Motion made by Councilmember Govern, Seconded by Councilmember Reffkin to Approve Debt Levy at 100% of 2026 Bond Payments.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

c) Approve 2025 Date for Public Comments on 2025 Levy and Budget

Motion made by Councilmember Lacy, Seconded by Councilmember Vickery to Approve 2025 Date for Public Comments on 2025 Levy and Budget.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

7) ADMINISTRATIVE ITEMS

a) Staff Reports

b) Council Reports

i) Mayor Lisa Whalen

- Attended ribbon cutting for Everly Farms

ii) Cathleen Reffkin

- Personnel Committee meeting
- Mound Fire meeting moved to September 4th

iii) Claudia Lacy

iv) Peter Vickery

- Attended the Pioneer Sarah Creek Watershed District meeting

v) Brian Govern

8) ADJOURNMENT

Motion made by Councilmember Reffkin, Seconded by Councilmember Vickery to adjourn the meeting at 6:46 p.m.

Voting Yea: Mayor Whalen, Councilmember Reffkin, Councilmember Vickery, Councilmember Lacy, Councilmember Govern

DRAFT